CALL TO ORDER – 6:00 P.M.

ENTER COMMITTEE OF THE WHOLE
(Due to the confidential nature of the items to be discussed, public attendance is not permitted.)

a. New Water Supply Line (Lorne Stevens)
b. Litigation Update (Judy Molnar)

LEAVE COMMITTEE OF THE WHOLE

PUBLIC AGENDA – 7:00 P.M.

1. MINUTES

a. Regular Meeting of Council of May 7, 2012 .......................................................... Page 1
b. Acknowledgement of Other Minutes ................................................................. Page 7
   Police Committee of January 17, 2012
   Environmental Advisory Board of March 7 and April 4, 2012
   Municipal Planning Commission of April 5 and 19, 2012
   Finance Advisory Committee of April 10, 2012
   Community Services Advisory Board of April 10, 2012

2. PUBLIC QUESTION PERIOD

3. APPOINTMENTS/PRESENTATIONS

a. Fuzzy Pickles Request (Kim Harris) ................................................................. Page 36
   Council is being asked to endorse the recommendation of the Community Services Advisory Board to renew the lease agreement with Fuzzy Pickles Preschool Society and provide permission to replace the building.

b. Public Art Donation (Michael McAllister) ......................................................... Page 50
   Council is being asked to endorse the recommendation of the Community Services Advisory Board to approve the location of a public art donation.

c. Mr. Albert Willis ................................................................................................ Page 57
   Mr. Albert Willis will address Council with a request for land for a proposed seniors drop-in centre. (Attachment included separately in the agenda.)

d. Airdrie Rodeo Ranch Association (Lorne Stevens)
   Members of the Airdrie Rodeo Ranch Association will present Council with an update on challenges being experienced with the annual Canada Day Parade.

4. PUBLIC HEARING

a. Bylaw No. B-06/2012 (Mark Spence) ................................................................. Page 69
   Bylaw No. B-06/2012 is a bylaw to amend Land Use Bylaw No. B-09/2005 to rezone lands in Coopers Crossing Phase 10. (Please bring Coopers Crossing Phase 10 supporting documentation distributed at the last meeting.)
5. **BYLAWS**
   a. Bylaw No. B-06/2012 (Mark Spence) .................................................................Page 69
      Council is being asked to give final readings to Bylaw No. B-06/2012, being a bylaw to amend Land Use Bylaw No. B-09/2005 to rezone lands in Coopers Crossing Phase 10. (Please bring Coopers Crossing Phase 10 supporting documentation distributed at the last meeting.)

6. **FINANCIAL POSITION**
   a. Cash and Investments Summary for April 30, 2012 (Cathy Wild).............Page 76

7. **BUSINESS ARISING**
   a. Yankee Valley Blvd/Luxstone Blvd Traffic Signal (Bob Neale/Ken Velicic)........Page 80
      As requested, Council is being presented with information about the intersection of Yankee Valley Boulevard and Luxstone Boulevard.
   b. Jensen Park Redevelopment Plan Proposal (Archie Lang) ....................Page 84
      Council is being asked to endorse the recommendation of the Community Services Advisory Board for the redevelopment of Jensen Park.
   c. Guidelines for Banners Placed at Arenas (Greg Lockert) ..............Page 88
      Council is being asked to endorse the recommendation of the Community Services Advisory Board for banners placed at City arenas.

8. **AGENDA REPORTS**
   a. Engagement Sessions – Land Use Bylaw and City Plan Updates (Jamie Dugdale)...Page 90
      Council is being invited to attend information forums being offered to the public with respect to the Land Use Bylaw and Municipal Development Plan Updates.
   b. Budget Amendment – Plainsmen Redevelopment (Cathy Wild/Michelle Lock) ...Page 92
      Council is being asked to endorse the recommendation of the Finance Advisory Committee to amend the 2012 capital budget to fund the Plainsmen Redevelopment Project.
   c. New Bert Church Theatre Agreement (Dennis Tinkler) .........................Page 95
      Council is being asked to endorse the recommendation of the Community Services Advisory Board to endorse a new Bert Church Theatre Agreement with Rocky View Schools.
   d. CNIB Fare Policy Request (Chris Maclsaac) ........................................Page 98
      Council is being asked to endorse the recommendation of the Community Services Advisory Board with respect to a transit fare exemption request.

9. **CORRESPONDENCE**
   a. Airdrie Public Library (Sharon Pollyck) ..................................................Page 108
      Council is being asked to appoint an additional member to the City of Airdrie Library Board.
   b. Airdrie Edge Gymnastics (Sharon Pollyck) ..............................................Page 109
      Council is being asked for a letter in support of the Airdrie Edge Gymnastics Club’s grant application to the Community Initiatives Program.

10. **MEMBER/BOARD REPORTS**
    a. 

11. **ADJOURNMENT**
Minutes of the Regular Meeting of the Municipal Council of the City of Airdrie, in the Province of Alberta, held in Council Chambers with the following:

PRESENT

Mayor P. Brown
Deputy-Mayor M. Buchanan
Alderman F. Burley
Alderman R. Chapman
Alderman K. Hegg
Alderman A. Hunter

City Manager – P. Schulz
Acting City Clerk – K. Kitiuk
Recording Secretary – S. Knight

ABSENT

Alderman G. Alexander

CALL TO ORDER

Mayor Brown called the meeting to order at 6:00 p.m.

COMMITTEE OF THE WHOLE

Alderman Burley moved “that Council enters Committee of the Whole” at 6:01 p.m.

Carried

Alderman Hegg moved “that Council leaves Committee of the Whole” at 6:55 p.m.

Carried

Recess/Reconvene

Mayor Brown declared a recess at 6:55 p.m. The meeting reconvened at 7:00 p.m.

2012-C-129
Excuse Member

Alderman Hunter moved “that Council excuses Alderman Alexander from the meeting.”

Carried

MINUTES

Alderman Hunter moved “that Council adopts the minutes of the regular meeting of Council of April 17, 2012, as presented.”

Carried

Deputy Mayor Buchanan moved “that Council adopts the minutes of the special meeting of Council of March 29, 2012, as presented.”

Carried

Alderman Hegg moved “that Council acknowledges the minutes of the Community Services Advisory Board of March 12, 2012.”

Carried
PUBLIC QUESTION PERIOD

There were no questions.

APPOINTMENTS/PRESENTATIONS

Canadian Pacific Railway (CPR)

M. Locking, Director of Community Safety, introduced Mark Seland, General Manager, Corporate Communications and Public Affairs, and Rick Poznijko, Senior Manager, Community Relations and Aboriginal Affairs, of Canadian Pacific Railway to present Council with a follow-up on the 2010 train derailment.

Mr. Seland reported that the final report delivered in December 2011 indicated that the primary cause of the derailment was a broken rail, and the secondary derailment of a block of empty cars in the centre of the train occurred as a result of the front-end derailment. No product (ammonia) was lost. Twelve people were evacuated for four days. He advised that CPR takes public safety very seriously and meets or exceeds all safety requirements. CPR leads the industry in safety rules, policies, and procedures, and has the lowest incident rate of any North American railway.

Mr. Seland reviewed the Transportation Safety Board’s report. He reported that as a result of CPR’s investigation, additional procedures have been implemented including seven ultrasonic track inspections (increased from six). Further safety procedures followed by CPR include rail defect detection cars and visible inspections of trains prior to leaving the yard.

He noted that CPR has reimbursed the City of Airdrie for costs related to the derailment; CPR would like to have a dialogue with the City of Airdrie regarding a permanent enhancement for emergency preparedness. He advised that CPR is always willing to work with local media and schools to increase rail safety awareness. He then presented information on Ty King, who was killed by a train in 2007, including an excerpt of a letter from Mr. King’s mother.

2012-C-133
2010 Train Derailment
CPR Follow-up Report
Accept for Information

Alderman Chapman moved “that Council accepts for information Canadian Pacific Railway’s follow-up report on the 2010 train derailment.”

Carried

Calgary Regional Partnership

Mayor Brown introduced Nicole Craig, Colleen Shepherd, and Mayor Truper McBride of the Calgary Regional Partnership to present information on the amended Calgary Metropolitan Plan.

Two video presentations of the Calgary Metropolitan Plan were presented on the history of the plan and the reason for its amendment, and the improvements to principles and strategies were reviewed. Mayor McBride noted that approval of the amendment will occur at the General Assembly and encouraged members to send their suggestions to the team.

Discussion continued regarding the intention of Section 4.b.5 Transit System Funding and whether it could be interpreted that communities would contribute to Calgary’s transit system. C. Shepherd noted that with respect to regional systems, a portion of the regional GreenTRIP funding went to Calgary. Mayor
McBride added that the City of Calgary subsidizes transit for their residents, but he would not expect Calgary to subsidize Cochrane residents that use Calgary's system.

Alderman Burley moved "that Council accepts for information the Calgary Regional Partnership's report on the amended Calgary Metropolitan Plan." Carried

PUBLIC HEARING

Mayor Brown explained the procedure that would be followed.

Bylaw No. B-04/2012

Mark Spence, Community Planner, reviewed Bylaw No. B-04/2012, being a bylaw to amend Land Use Bylaw No. B-09/2005 by redesignating lands for the Cooper's Crossing Stage 4 Neighbourhood Structure Plan Phases 19 and 20.

Mr. Spence reviewed the report, including the site context, purpose, and location. He provided information on the applicant, owner, and planning context. He discussed the site history and master plan site.

Mayor Brown asked if there was anyone present who wished to speak in favour of Bylaw No. B-04/2012.

Mel Munstermann and Paul Gerla from Westmark indicated they were available to answer any concerns.

Mayor Brown asked three times if there was anyone else present who wished to speak in favour of Bylaw No. B-04/2012. There was no response.

Mayor Brown asked three times if there was anyone present who wished to speak against Bylaw No. B-04/2012. There was no response.

Mayor Brown declared the Public Hearing on Bylaw No. B-04/2012 closed.

BYLAWS

Alderman Hunter moved "that Council gives Second Reading to Bylaw No. B-04/2012, being a bylaw to amend Section 2-8(3)(b) Land Use Map of Land Use Bylaw No. B-09/2005 by rezoning a total of 8,225 hectares (20.32 acres) within a portion of NW 1/4 36-26-1-W5M (Cooper's Crossing Stage 4 Neighbourhood Structure Plan Phases 19 and 20) as illustrated in the attached Schedule A and as described as follows:

- Redesignate 7.431 hectares (18.36 acres) of Urban Holding District (UH) to Residential Single Dwelling Narrow Lot District (R-1N);
- Redesignate 0.757 hectares (1.87 acres) of Urban Holding District (UH) to Residential Two Dwelling District (R-2);
- Redesignate 0.037 hectares (0.09 acres) of Urban Holding District (UH) to Public Service District (P-1)."

Carried
Deputy-Mayor Buchanan moved “that Council gives Third Reading to Bylaw No. B-04/2012.”

Carried

Alderman Burley moved “that Council gives First Reading to Bylaw No. B-06/2012, being a bylaw to amend Section 2-8(3)(b) Land Use Map of Land Use Bylaw No. B-09/2005 to rezone a total of 1.425 hectares (3.52 acres) from Direct Control District 10 (DC-10) to Residential Low Density Multi Dwelling District (R-3) within a residual portion of Block 1, Plan 951 0863 in NW ¼ 36-26-1-W6M (Coopers Crossing Phase 10) as illustrated in Schedule A.”

Carried

Deputy-Mayor Buchanan moved “that Council gives First Reading to Bylaw No. B-01/2012, being a bylaw to amend Security Alarm Systems Bylaw No. B-22/2010 to amend the definition of Section 2.1 e) False Alarm, amend Sections 3.1 and 3.2 to replace the word ‘responded’ with the word ‘dispatched,’ and replace Schedule A, effective May 7, 2012.”

Carried

In Favour:
- Mayor Brown
- Deputy-Mayor Buchanan
- Alderman F. Burley
- Alderman R. Chapman
- Alderman K. Hegg

Opposed:
- Alderman Hunter

Alderman Hunter moved “that Council gives Second Reading to Bylaw No. B-01/2012.”

Carried

In Favour:
- Mayor Brown
- Deputy-Mayor Buchanan
- Alderman F. Burley
- Alderman R. Chapman
- Alderman K. Hegg

Opposed:
- Alderman Hunter

Alderman Chapman moved “that Council grants permission to give Third Reading to Bylaw No. B-01/2012.”

Defeated

In Favour:
- Mayor Brown
- Deputy-Mayor Buchanan
- Alderman F. Burley
- Alderman R. Chapman
- Alderman K. Hegg

Opposed:
- Alderman Hunter
Recess/Reconvene

Mayor Brown declared a recess at 8:29 p.m. The meeting reconvened at 8:31 p.m.

Deputy-Mayor Buchanan moved “that Council

1. amends the 2012 Operating Budget increasing tax revenue by ninety-four thousand three hundred fifty-one ($94,351) dollars and transfers to reserves by ninety-four thousand three hundred fifty-one ($94,351) dollars, and

2. amends the 2012 Operating Budget by revising the education requisitions to actual including adjustments for 2011 under/over levies in the following amounts:

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASFF</td>
<td>$14,353,816</td>
</tr>
<tr>
<td>Separate School</td>
<td>$1,933,358</td>
</tr>
<tr>
<td>Senior's Foundation</td>
<td>$234,999</td>
</tr>
</tbody>
</table>

Carried

Deputy-Mayor Buchanan: “that Council gives First Reading to Version 1 of Bylaw No. B-08/2012, being a bylaw to authorize the rates of taxation to be levied against assessable property within the City of Airdrie for the 2012 taxation year."

Carried

Alderman Hunter moved “that Council gives Second Reading to Version 1 of Bylaw No. B-08/2012."

Carried

Deputy-Mayor Buchanan moved “that Council grants permission to give Third Reading to Version 1 of Bylaw No. B-08/2012."

Carried Unanimously

Alderman Burley moved “that Council gives Third Reading to Version 1 of Bylaw No. B-08/2012."

Carried

BUSINESS ARISING

Alderman Hunter moved “that Council accepts for information the report entitled ‘Subdivision Servicing Agreement Status.’"

Carried

Alderman Burley moved “that Council accepts for information the report entitled ‘Proposed Traffic Solutions to South Tim Horton’s Drive-thru.’"

Carried

2012-C-141
Amend 2012 Operating Budget
Increase Tax Revenue and Transfers to Reserves and Revise Education Requisitions to Actual

2012-C-142
Bylaw No. B-08/2012
Tax Rate Bylaw Version 1
First Reading

2012-C-143
Bylaw No. B-08/2012
Second Reading

2012-C-144
Bylaw No. B-08/2012
Permission for Third Reading

2012-C-145
Bylaw No. B-08/2012
Third Reading

2012-C-146
Report Entitled “Subdivision Servicing Agreement Status”
Accept for Information

2012-C-147
Report Entitled “Proposed Traffic Solutions to South Tim Horton’s Drive-thru”
Accept for Information
AGENDA REPORTS

Alderman Chapman moved “that Council approves the new 2013 Council Strategic Priorities as presented.”

Carried

Alderman Hegg moved “that Council accepts for information the report entitled ‘Mayor for a Day Challenge.’”

Carried

Deputy-Mayor Buchanan moved “that Council accepts for information the report entitled ‘Online Census Hosted Services.’”

Carried

CORRESPONDENCE

Alderman Chapman moved “that Council ratifies the proclamation of National Youth Arts Week May 1 – 7, 2012.”

Carried

Deputy-Mayor Buchanan moved “that Council ratifies a letter in support of Creative Airdrie’s application to be a 2012 Alberta Culture Days Celebration Site.”

Carried

Deputy-Mayor Buchanan moved “that Council directs staff to file the correspondence.”

MEMBER/BOARD REPORTS

Alderman Hunter moved “that Council directs staff to report back at the next Council meeting with information on existing oil and gas wells in close proximity to development within the City of Airdrie and the planning process for such development.”

Carried

ADJOURNMENT

Mayor Brown adjourned the meeting at 9:36 p.m.

Mayor

Acting City Clerk

sk
Minutes of the Regular Meeting of the City of Airdrie Police Committee, in the Province of Alberta, held in Council Chambers with the following:

PRESENT

T. Schulz (Chair)
Alderman G. Alexander
R. Flaig (Public Complaints Director)
Alderman A. Hunter
S. MacInnis

RCMP:
Insp T. Hamori (Detachment Commander)

STAFF:
M. Locking (Director of Community Safety)
D. Poburan (Manager, Municipal Enforcement & Building Inspections)

Recording Secretary – K. Rushford

ABSENT WITH REGRETS

T. Farthing

CALL TO ORDER

D. Poburan called the meeting to order at 7:04 p.m.

ELECTION OF CHAIR AND CO-CHAIR

D. Poburan called for nominations for the positions of Chair and Co-Chair for the 2012 term. Alderman Alexander nominated T. Schulz for Chair and S. MacInnis for Co-Chair. T. Schulz and S. MacInnis accepted the nominations. T. Schulz was declared the Chair and S. MacInnis was declared the Co-Chair for the 2012 term by acclamation.

AGENDA

The following item was added to the agenda:
5g) Policing Committee

MINUTES

The following changes were noted to the minutes of the November 15, 2011 meeting:
- Insp T. Hamori was not present at the meeting;
- Fifth paragraph under Quarterly Report - "Sgt Esayenko advised that community peace officers are being trained to assist the RCMP..."

S. MacInnis moved "that the minutes of the regular meeting of November 15, 2011 be approved as amended." Carried

OLD BUSINESS
Provide mandate and role of Public Complaints Director to new members

D. Poburan advised that the information requested has been compiled; however, the information may need to be reviewed by Council prior to distribution to new members or the public. A meeting has been scheduled with the City Manager. This item will be brought back to the next meeting.

Request that information on Public Complaints Director be added to City website

D. Poburan advised that the information provided by R. Flaig has been amended significantly. Once Mr. Poburan has met with the City Manager, a newly drafted document will be sent to Mr. Flaig for his review.

NEW BUSINESS

Police Committee Quarterly Report

Insp Hamori presented the Airdrie Detachment's Police Committee Report/Policing Activities for September 1, 2011 to December 31, 2011.

Insp Hamori advised that he has taken on the role of managing all of the public complaints. Since March of 2011, five formal complaints have been received in addition to quasi complaints regarding policy and procedure. Insp Hamori confirmed that R. Flaig will be invited to view the public complaint file and be involved in informal complaints. Mr. Flaig advised that he will bring general information on public complaints to the Committee on a regular basis.

Concern was raised that it is not the best use of resources to document every question regarding policy and procedure and every unactionable complaint. D. Poburan advised that while there are certain guidelines in the Police Act, Council can stipulate specific policies and procedures. Documents regarding the complaint process are being drafted and the Police Committee will have an opportunity to give input.

Insp Hamori noted that he would like to consult with Council, the City Manager and the Police Committee regarding specific policies and procedures to ensure transparency and that processes are not being duplicated. D. Poburan confirmed that policies and procedures will form part of his discussion with the City Manager. Mr. Poburan has compiled a manual explaining the federal, provincial and municipal processes, the requirements of the Police Act, and the resolution of formal and informal complaints. Committee members will receive a copy once approved by senior management and Council.

S. MacInnis commented that she would like to see this Committee more involved in the process for providing policing in Airdrie, and asked that the manual include information on how this Committee can be more involved, the goals and objectives of the RCMP, and how those goals and objectives will be reached. R. Flaig noted that during his tenure, the Committee dealt with smaller issues and was basically reactive. The Committee is now being given an opportunity to set priorities and deal with issues proactively.

R. Flaig noted that there has been discussion amongst public complaints directors whether their title should focus more of compliments rather than
complaints in order to bring exposure to the police in a more positive light. D. Poburan advised that information on the public complaints director will be included on the City website as soon as it has been finalized and approved by Council. Insp Hamori advised that he would like to use Mr. Flaig as a resource for the rural detachment as well.

It was suggested that the Committee provide the opportunity for open forums so the public can ask questions, provide feedback on the policing service, and have input on the issues being addressed within the community. S. MacInnis and Alderman Alexander expressed willingness to commit the time and energy necessary to hold an open forum; R. Flaig offered to facilitate. It was recommended that the Chair, Co-Chair and all levels of enforcement be in attendance. It was suggested that the forum be held in conjunction with the opening of the new Police headquarters. D. Poburan advised that there could be an opportunity at the opening of the new headquarters to get public feedback and generate public interest for a forum.

M. Locking advised that the City is in the process of conducting a Citizen Satisfaction Survey. A number of questions on the survey will give the Committee a sense of how the community is feeling about the police service. Once it has been approved and finalize, the website will also be an avenue for the community to provide input and feedback.

S. MacInnis moved “that within the next six months, the Police Committee organize the opportunity to host an open Airdrie Community Stakeholders engagement forum with all levels of enforcement represented.”

Carried

A question arose with respect to the problem of "transient offenders" in Airdrie. Insp Hamori advised that this is very common in municipalities within close proximity to a large centre. Integration with the Calgary Police Service and other Provincial units and enforcement teams is very important especially in more serious crimes. It was questioned whether people can be excluded from a community because of the severity of their crimes. Insp Hamori confirmed that information on serious offenders can be released to the public in certain circumstances.

In response to a question, Insp Hamori advised that Asian gang based and outlaw motorcycle gang based crime are the greatest influences in the Calgary urban area at this time. Grow-ops and drug dealers are also prolific in the Calgary area.

S. MacInnis moved “that the three recommended areas of Police Enforcement remain as priorities.”

Carried

*Police Committee Annual Report*


*Safe Airdrie Roads Update*
D. Poburan presented the Safe City Roads 2011 Year-End Report for information.

**Airdrie Municipal Enforcement Statistics**

D. Poburan presented Municipal Enforcement statistics from January 1, 2011 to December 31, 2011. Concern was raised over the amount of money collected compared to the total of fine amounts reported. Mr. Poburan advised that there is over $1MM in outstanding fines for RCMP and Municipal Enforcement. With the City's current software program, all offences are recorded but money collected is not entered. The City is looking at new software that will track tickets that have been paid.

A question arose with respect to Municipal Enforcement's goals for 2012. D. Poburan outlined the goals, but noted that the Police Committee has no jurisdiction over Municipal Enforcement as they are governed by City guidelines. It was suggested that an information forum be held so that Committee members are aware what Municipal Enforcement is doing.

**Additional RCMP Members for 2012**

D. Poburan advised that an additional two RCMP officers were approved in the 2012 Operating Budget. Mr. Poburan presented a copy of the letter which was sent to the Honourable Vic Toews, Minister of Public Safety, requesting two additional officers. M. Locking advised that one additional Municipal support position was approved within the RCMP support contract. Insp Hamori advised that an additional public servant was also approved for the RCMP.

**Council Approved 2012 Operating Budget**

D. Poburan presented a report entitled "Council Approved 2012 Operating Budget" and noted that the 2012 Policing Agreement is for 39 RCMP Officers, including the two new officers starting April 1, 2012.

**Policing Committee**

P. Poburan presented a draft Profile Sheet for the Policing Committee. The Committee agreed that this was valuable information for the public and should be included on the City's website.

T. Schulz moved "that the information on the Policing Committee Profile Sheet be added to the City website."

Carried

**ROUND TABLE**

M. Locking advised that construction of the new building is proceeding. Furniture has been ordered and possession will hopefully be the end of March or early April, 2012.

Alderman Hunter raised concern that some merchants who have received counterfeit bills have instructed their staff to give the counterfeit bills out as change. Insp Hamori suggested that Community Resource Officers could get involved at the schools to educate youth on what to do and not do on the job.
Alderman Hunter raised concern that young employees are counting cash in full view of the public once the door has been locked. It was suggested that proactive meetings through Safe Airdrie be set up to educate business owners.

Alderman Hunter noted that he was disappointed over the .05 blood alcohol legislation as it may severely impact restaurant owners and doesn't do citizens service. He would have preferred to see more frequent Check Stops instead.

T. Schulz presented an email from P. Tolpannen, Executive Director of Alberta Association of Police Governance, calling for nominations for AAPG's Board of Directors. Mr. Schulz expressed interest in being on the Board.

S. MacInnis moved "that T. Schulz be nominated for a position on Alberta Association of Police Governance's Board of Directors."

Carried

D. Poburan noted that at the last meeting, the Committee had expressed interest in the training offered by Christine Wolski and Jim Fraser through the Solicitor General's Department. Mr. Poburan advised that Ms. Wolski no longer works for the Government in that capacity; however the Chair may still contact Mr. Fraser, Provincial Public Complaints Director. The Chair suggested that the training be postponed until the new Committee members are in place. This will be revisited at the next meeting.

S. MacInnis thanked the City for the opportunity to attend the Policing Conference in Regina. Ms. MacInnis provided a quick summary of the information received. Full information is available if anyone is interested.

T. Schulz questioned whether consideration has been given in the budget for members to attend conferences. D. Poburan will provide information at the next meeting.

T. Schulz advised that he is excited about the direction that this Committee is taking and is proud to be chairing the Committee for another year.

ACTION PLAN

Add: Organize opportunity to have public open forums.
Add: Revisit training by Solicitor General's Department.
Add: Report back to Committee with budget information for Committee members to attend conference.

NEXT MEETING

The next regular meeting of the Police Committee will be held on Tuesday, April 17, 2012 in Council Chambers.

ADJOURNMENT

The Chair declared the meeting adjourned at 9:15 p.m.
Minutes of the Regular Meeting of the Environmental Advisory Board of the City of Airdrie, in the Province of Alberta, held at the Environmental Education Centre, with the following:

PRESENT

Deputy-Mayor K. Hegg (Acting Chair)  
A. Holmes  
A. Jones  
T. Minard  
R. Walinga  
Waste & Recycling Services Team Leader – S. Grimm  
Waste & Recycling Services Manager - K. Muretti  
Community Infrastructure Director - L. Stevens  
Recording Secretary – K. Rushford

ABSENT WITH REGRETS

Alderman M. Buchanan  
P. Kumai

Call to Order

CALL TO ORDER

The Chair called the meeting to order at 7:00 p.m. with a quorum present.

Agenda Additions/Deletions

AGENDA ADDITIONS/DELETIONS

The following item was added to the agenda:  
6.1 Earth Hour

2012-EAB-010  
Accept Agenda

A. Jones moved “that the Environmental Advisory Board accept the agenda as amended.”

Carried

Adoption of Minutes

ADOPTION OF MINUTES

A. Jones moved “that the Environmental Advisory Board adopt the minutes of the regular meeting of February 1, 2012 as presented.”

Carried

Public Question Period

PUBLIC QUESTION PERIOD

There were no questions from the public.

Appointments

APPOINTMENTS

There were no appointments.

Correspondence

CORRESPONDENCE

S. Grimm advised that Legislative Services received correspondence from the
World Wildlife Fund regarding an Earth Hour initiative to turn lights off for an hour on the evening of March 31, 2012.

A. Jones moved “that the Environmental Advisory Board recommend that City Council support the Earth Hour initiative on March 31, 2012.”

Carried

NEW BUSINESS

Results of 2012 Citizen Satisfaction Survey

K. Muretti presented a Powerpoint of excerpts of the 2012 Citizen Satisfaction Survey relevant to waste and recycling. It was noted that satisfaction with garbage collection increased from 81% in 2010 to 89% in 2012 and that satisfaction with recycling services increased as well. In response to the question regarding support for a curbside organics collection program for organic waste, 59% of respondents were in favour, 37% were opposed and 4% were undecided. L. Stevens advised that staff will report back with recommended next steps on how to move forward with the program.

A. Holmes moved “that the Environmental Advisory Board accept the Citizen Satisfaction Survey report for information.”

Carried

Youth Environmental Stewardship Awards

S. Grimm presented a Powerpoint on the Youth Environmental Stewardship Awards. A radio interview has been done with AIR 106. Fortis and TransCanada Turbines have both agreed to be corporate sponsors of this event. Judging will take place on April 20, 2012 at City Hall. A. Jones volunteered to be a judge. All Board members are invited to attend. Alderman Hegg asked whether all Board members have EAB name tags. Staff will order name tags for Purple Kumai, Thomas Minard and Ray Walinga.

R. Walinga moved “that the Environmental Advisory Board accept the Youth Environmental Stewardship Awards report for information.”

Carried

OLD BUSINESS

Five Year Plan Options and Initiatives Update

S. Grimm provided the Board with detail on the four initiatives identified as priorities by the Board at the February meeting.

L. Stevens advised that he spoke with Archie Lang regarding the "bottle/pop can collection and recycling in public spaces program" in Calgary. Community groups collect bottles and pop cans from collection boxes in parks and public spaces and receive the revenue. There is potential for advertiser-sponsor opportunities as well as good partnerships with local community groups. A. Jones noted that a similar initiative was tried at Towerlane Mall. However,
people took the bottles and cans, and volunteers were left to clean up garbage without receiving any revenue. K. Muretti advised that revenue from the bottles and cans would be minimal. The main objective is to divert material from going into the landfill or onto the streets. An option is to lock up the collection boxes, but then liability issues arise.

L. Stevens advised that a curbside organics collection pilot project could be implemented as early as 2013. In response to a question, K. Muretti recommended that residents be given a year to learn how to do organics composting, then run a pilot project, and then add enforcement.

T. Minard moved “that the Environmental Advisory Board accept the Five Year Plan Options and Initiatives Update report for information.”

Carried

2012-EAB-016
Recommend that Council support Curbside Take It or Leave It
May 26-27, 2012

A. Jones moved “that the Environmental Advisory Board recommend to Council that the City of Airdrie support the Curbside Take it or Leave it in conjunction with the City Wide Garage Sale on May 26-27, 2012 by way of advertising on available media.”

Carried

ACTION PLAN

Completed: Discuss Curbside Organics Collection Initiative and Waste Management Strategy with results of Citizen Satisfaction Survey.

BOARD MEMBER REPORTS/QUESTIONS

A. Holmes congratulated City Council on unanimously adopting the AirdrieOne Sustainability Plan on March 5, 2012. This is an “Airdrie-owned” document and administration can now move forward on sustainability initiatives with the support of our elected officials. L. Stevens noted that the City did have an Integrated Community Sustainability Plan, but that AirdrieOne is a more comprehensive document which includes the Natural Step and has community support.

R. Walinga advised that the Province will be building two new high-powered Power Lines. However, if every house had a Stirling generator, the Province wouldn’t need to build those Power Lines.

A. Jones advised that he has joined a 12 week Weight Loss Challenge with Snap Fitness. Pledges are being taken in support of the Airdrie Boys & Girls Club.

STAFF INFORMALS

K. Muretti brought up the question of delivery of agendas packages. A. Jones agreed to receive his package by e-mail rather than by hard copy. Staff will
discuss with Alderman Buchanan about his delivery of a hard copy. PDF copies of the agenda package will go out on the Thursday before a meeting. The agenda will be downloaded onto the screen in the meeting room for the meeting.

**NEXT MEETING**

The next meeting will be held on Wednesday, April 4, 2012.

**ADJOURNMENT**

The Chair declared the meeting adjourned at 8:08 p.m.

[Signature]

Chair

[Signature]

Recording Secretary
Minutes of the Regular Meeting of the Environmental Advisory Board of the City of Airdrie, in the Province of Alberta, held at the Environmental Education Centre, with the following:

PRESENT

Alderman M. Buchanan (Chair)
A. Holmes
A. Jones
P. Kumai
T. Minard
R. Walinga

Waste & Recycling Services Team Leader – S. Grimm
Education Coordinator - J. Munro
Waste & Recycling Services Manager - K. Muretti
Community Infrastructure Director - L. Stevens

Recording Secretary – K. Rushford

ABSENT WITH REGRETS

Deputy-Mayor K. Hegg

Call to Order

CALL TO ORDER

The Chair called the meeting to order at 7:04 p.m. with a quorum present.

Agenda Additions/Deletions

AGENDA ADDITIONS/DELETIONS

There were no changes to the agenda.

Adoption of Minutes

ADOPTION OF MINUTES

2012-EAB-017

R. Walinga moved “that the Environmental Advisory Board adopt the minutes of the regular meeting of March 7, 2012 as presented.”

Carried

Public Question Period

PUBLIC QUESTION PERIOD

There were no questions from the public.

Appointments

APPOINTMENTS

There were no appointments.

Correspondence

CORRESPONDENCE

There was no correspondence.

New Business

NEW BUSINESS

There was no New Business.
OLD BUSINESS

Curbside Organics Collection Program - Next Steps

L. Stevens advised that Council is updating the Five Year Waste Management Strategy and will be considering options for future waste reduction, including the Curbside Organics Collection Program. S. Grimm outlined four options for consideration, with cost implications for each.

A question arose as to how the cost of the program will be covered. K. Muretti advised that the cost for full implementation of the program will form part of the waste and recycling environmental fee; however, the pilot cannot be paid from the environmental fee as only two communities are involved. S. Grimm advised that tipping fees are currently $100/MT for residential garbage. The cost for organics would be $45/MT. L. Stevens noted that 59% of survey respondents indicated that they would support the program with a $6.00 per month collection fee.

Concern was raised whether there is criteria in place to determine outcomes. L. Stevens confirmed that staff will need to formalize the measures for success including the financial component. Alderman Buchanan suggested that per-household measurements need to be taken during the pilot program and that people who normally use a backyard composter should not add their organics into the curbside collection. K. Muretti advised that some organics which would have been brought to the depot will likely go into the curbside collection, so a lot of data will have to be considered.

It was recommended that the pilot project include areas of the city where potential issues will put the program to a true test. If positive feedback is received from all areas and all income levels, the City can feel confident about moving ahead. A. Jones suggested that participants in the pilot be asked to document their successes and positive perceptions of the program rather than focus on the negatives. In response to a question, K. Muretti advised that enforced would not be applied until full implementation starts as residents need time to be educated and buy into the program.

A. Holmes moved “that the Environmental Advisory Board recommends to City Council:

1. that staff be directed to implement Option 1, a Full Organics Pilot Program in conjunction with Public Consultation, as presented; and

2. that the Full Organics Pilot Project be incorporated into the revised Waste Management Strategy currently being updated.”

Carried

S. Grimm will proceed with preparing an update to the Five Year Waste Management Strategy for Board recommendation to City Council.

Youth Environmental Stewardship Awards

J. Munro advised that there were no applicants for the Youth Environmental
Stewardship Awards. A new program will be run in November in conjunction with Waste Reduction Week. The problem may have been that the program ran at the same time as Mayor for a Day and that a presentation was required from the applicant. It was noted that seven of the Mayor for a Day projects included environmental initiatives, including two that were specific to organics.

**ACTION PLAN**

There were no changes to the Action Plan.

**BOARD MEMBER REPORTS/QUESTIONS**

R. Walinga advised that he attended a recent Transit meeting. The ICE buses are so successful now that there is standing room only.

P. Kumai advised that she had a great time at the dinner on Friday. It was very nice to be appreciated.

Alderman Buchanan advised that the Provincial Committee deciding the winner for the Summer Games will be coming to Airdrie on April 18th.

A. Jones advised that he also had a great time at the dinner; he thanked the Chair and City Council for authorizing the Curbside Take It or Leave It in conjunction with the City Wide Garage Sale; and was shocked that no applications were received for the YES Awards. Mr. Jones noted that further to his plea for people to clean up the city prior to the bid for the Summer Games, the Scouts have cleaned up Nose Creek Park, the Boys & Girls Club has cleaned up around Genesis Place, and schools will be cleaning up their schoolyards next week. Residents are encouraged to keep picking up any garbage they see as they walk.

**STAFF INFORMALS**

S. Grimm advised that the Home and Lifestyle Show will be held on April 28-29 at Genesis Place and volunteers are needed for the Waste & Recycling booth. A sign-up sheet will be e-mailed to the Board next week.

J. Munro advised that updated Waste & Recycling Guides have been prepared. Copies were distributed for the Board’s information.

**NEXT MEETING**

The next meeting will be held on Wednesday, May 2, 2012.

**ADJOURNMENT**

The Chair declared the meeting adjourned at 7:45 p.m.

Chair

Recording Secretary
Minutes of the Regular Meeting of the Airdrie Municipal Planning Commission, held in Council Chambers with the following:

PRESENT
Alderman Fred Burley (Chair)
Alderman Allan Hunter
Donelda Johnson
Dan Oneil
Karin Simpson
Karl Terry
Manager, Planning & Sustainable Development - Tracy Corbett
Team Leader, Planning & Development Services - Jamie Dugdale
Planning Technician - Suzanne Faber
Senior Planner - Naren Garg
Senior Planner - Mark Spence

Recording Secretary – Kathryn Rushford

ABSENT WITH REGRETS
Darren Lockhart
Allan MacEachen
Peter Schonekess

CALL TO ORDER
The Chair called the meeting to order at 7:00 p.m. with a quorum present.

MINUTES OF REGULAR MEETING MARCH 22, 2012
Alderman Hunter moved “that the Airdrie Municipal Planning Commission adopt the minutes of the regular meeting of March 22, 2012 as presented.”

CARRIED

2012-P-009
Approval of Minutes
March 22, 2012 Regular Meeting

DP NO. 56-12 (SP)
MULTIPLE FREESTANDING SIGNS
APPLICANT: MELCOR DEVELOPMENTS LTD.
OWNER: MELCOR DEVELOPMENTS LTD.
LOCATION: KINGSVIEW MARKET SQUARE SHOPPING CENTRE
2 KINGSVIEW BLVD.
STAFF CONTACT: SUZANNE FABER

Melcor Developments Ltd. has applied to erect six freestanding signs at the Kingsview Market Square Shopping Centre in the Kingsview Industrial Park.

S. Faber reviewed the application.

Concern was raised that private landowners within the shopping centre may want signage as well. S. Faber advised that the gas station is the only private landowner at this point and they already have a sign. The proposed signs will encompass the whole area; however, if any site is sold or re-subdivided in the future, the matter would need to be revisited at that time. Ms. Faber confirmed that the signs will be built as
development occurs. Alderman Hunter commented that he would have preferred to see the developer utilize energy-efficient lighting for the signs.

A question arose as to whether there are limitations under the Land Use Bylaw on the Planning Commission’s authority to waive the requirements for the number of signs. J. Dugdale advised that there is no limit to the Planning Commission’s authority to allow for variances under the Land Use Bylaw.

It was questioned whether the intention is that all 110 tenants will advertise on these signs. S. Faber advised that there is no way for internal businesses to get exposure to any of the public roads without the signs. Ms. Faber advised that because of the number of businesses on the site, the restrictions on portable and sandwich board signs should reduce problems in the future.

2012-P-010
Approve Multiple Freestanding Signs
Kingsview Market Square Shopping Centre - 2 Kingsview Blvd.

Approved Plans

Signs

1. All development shall be completed in accordance with the approved site and construction plans.

2. The signs shall be entirely located within the boundaries of the proposed location. No encroachment/overhang onto the boulevard is permitted.

3. The signs are to be located in such a way as to not constitute an impediment to visibility for vehicular traffic.

4. The signs must be maintained in good condition throughout the time they are in place.

5. The signs shall not be erected within 30 metres of any other freestanding sign.

6. No alteration shall be made to the signs without first obtaining the required permits.

7. Sandwich board signs may be located on the site in accordance with the Land Use Bylaw but are only allowed internally to the site, not within 30 metres of the perimeter property line, and not within 30 metres of any other sign.

8. Portable signs may be located on the site in accordance with the Land Use Bylaw but only in specified locations as noted in Appendix “B”.

CARRIED

BYLAW NO. B-04/2012 (COOPER’S CROSSING LAND USE AMENDMENT - PHASES 19 AND 20)
APPLICANT: D.A. WATT CONSULTING
OWNER: WESTMARK HOLDINGS LTD.
LOCATION: IN SW AIRDRIE, IN THE EASTERN PORTION OF COOPER’S CROSSING NEIGHBOURHOOD, ADJACENT TO 8TH STREET
STAFF CONTACT: MARK SPENCE

D.A. Watt Consulting has applied on behalf of Westmark Holdings Ltd. to amend 20.32 acres of land located in the Cooper's Crossing Stage 4 Neighbourhood Structure Plan from Urban Holding District (UH) to Residential Single Dwelling Narrow Lot District
(R-1N), Residential Two Dwelling District (R-2) and Public Service District (P-1).

M. Spence reviewed the application. There were no concerns raised by staff or the Planning Commission.

K. Terry moved "that the Municipal Planning Commission recommend to Airdrie City Council that Bylaw No. B-04/2012 be adopted as presented."

CARRIED by a vote of 5 in favour, 1 opposed
Opposed: D. Johnson

INFORMALS

Alderman Burley presented K. Terry with a volunteer appreciation gift.

K. Simpson raised concern that there are about 20 freestanding temporary signs on the corner by the Royal Bank in Kingsview Market Square Shopping Centre. S. Faber advised that she is aware of the problem and will be working with the management company to get it cleaned up.

Alderman Hunter congratulated Mattamy Homes on the closing of their 500th housing unit in Airdrie last night.

K. Terry advised that there are two shopping carts in Nose Creek by Martin McKee Bridge. T. Corbett will pass the information on to Parks and Public Works.

Next Meeting

NEXT MEETING

The next regular meeting is scheduled for Thursday, April 19, 2012.

Adjournment

ADJOURNMENT

The Chair declared the meeting adjourned at 7:23 p.m.
Minutes of the Regular Meeting of the Airdrie Municipal Planning Commission, held in Council Chambers with the following:

**PRESENT**
Alderman Fred Burley (Chair)
Alderman Allan Hunter
Donelda Johnson
Darren Lockhart
Allan MacEachen
Peter Schonekess
Karín Simpson
Karl Terry

Planner - Karmen Chanasyk
Manager, Planning & Sustainable Development - Tracy Corbett
Team Leader, Planning & Development Services - Jamie Dugdale

Recording Secretary – Kathryn Rushford

**ABSENT WITH REGRETS**
Dan Oneil

**CALL TO ORDER**
The Chair called the meeting to order at 7:00 p.m. with a quorum present.

**MINUTES OF REGULAR MEETING APRIL 5, 2012**

K. Terry moved “that the Airdrie Municipal Planning Commission adopt the minutes of the regular meeting of April 5, 2012 as presented.”

**CARRIED**

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**DP NO. 01-12**  
**APPLICANT: VESTA PROPERTIES (WILLIAMSTOWN) LTD.**  
**OWNER: SAME**  
**LOCATION: 1086 WILLIAMSTOWN BLVD NW**  
**STAFF CONTACT: KARMEN CHANASYK**

Vesta Properties (Williamstown) Ltd. has applied to construct a townhouse development at 1086 Williamstown Blvd NW.

K. Chanasyk reviewed the application. Mr. Chris Elkey, Vesta Properties (Williamstown) Ltd., was present on behalf of the applicant.

Concern was raised whether one access/egress point is sufficient for the entire site, especially for emergency services. K. Chanasyk confirmed that Engineering, Emergency Services, Parks and Public Works all reviewed the application and had no concerns.

A comment was made that it is great to see this development backing onto major park space and that the colour scheme fits in well with the environmental reserve concept. It was questioned whether gates to the municipal reserve will be provided on both the
north and south sides. Mr. Chris Elkey advised that a fence has been constructed on the south side but not yet on the north side. Gates can easily be added to provide access; however, the applicant’s preference would be to not provide direct access to sensitive environmental areas.

A. MacEachen commented that developers are doing a good job of adding architectural design on the front side of buildings, but not much emphasis is being placed on the rear elevations. In this development, the inner amenity space faces the back of the units and there is very little detail or architectural design. Mr. Elkey advised that Vesta Properties, as the developer and only builder in Williamstown, takes the design of the community very seriously. It would be impossible to detail the exterior of every building; however, buildings which are highly visible do have extra treatment, both front and back. Buildings which are internal to a site are not given the same amount of treatment, as they are not visible to the community as a whole. Mr. MacEachen acknowledged that the buildings facing the public do have satisfactory architectural design, but noted that more attention should be paid to rear elevations by all developers in all developments in the city.

Alderman Hunter moved “that the Airdrie Municipal Planning Commission approve DP No. 01-12 by Vesta Properties (Williamstown) Ltd. to construct a townhouse development at 1086 Williamstown Blvd NW, subject to the following conditions and notations:

1. Prior to Development Permit issuance, the developer/owner shall submit a contractor’s estimate of the proposed site work and shall provide a letter of credit for 150% of the site work estimate.

2. Prior to Development Permit issuance, the developer/owner shall enter into a Development Agreement with the City of Airdrie pursuant to the City of Airdrie Land Use Bylaw No. B-09/2005 and Section 650(1) of the Municipal Government Act.

3. All development shall be completed in accordance with the approved plans.

4. The buildings shall be finished in accordance with the approved plans, to the satisfaction of the Development Officer.

5. All required roof-top appliances associated with the approved plans shall be screened, to the satisfaction of the Development Officer.

6. Prior to Development Permit issuance, the developer/owner shall submit copies of the following plans to the satisfaction of the City of Airdrie Engineering Services Department:
   - Site servicing plan;
   - Site grading plan;
   - Storm water management plan;
   - Erosion sediment control plan.

7. Prior to Development Completion Certificate (DCC) issuance, the developer/owner shall provide the City of Airdrie with a letter from an Engineer registered and certified to practice in the Province of Alberta confirming that the site servicing, grading and drainage has been constructed according to the approved plans.

8. Prior to Development Completion Certificate (DCC) issuance, digital and hard copy "as built" plans of grade, drainage, and servicing plans of the site shall be
submitted to the satisfaction of the City of Airdrie Engineering Services Department.

9. Prior to the commencement of any work on or within a City street, right-of-way or other City owned property, application must be made to and approved by the City of Airdrie Engineering Services Department.

10. Prior to site occupancy, all roads and services to the subject site must be in place to the satisfaction of the City of Airdrie.

11. All required off-site improvements must be completed to the satisfaction of the City of Airdrie Engineering Services.

12. All site accesses and sidewalks are to be designed and constructed to the satisfaction of the City of Airdrie.

13. Internal pedestrian access shall be provided as per the approved plans.

14. Any and all required onsite traffic/vehicle signage shall be the responsibility of the developer, to the satisfaction of the Development Officer.

15. Landscaping shall be completed in accordance with the approved plans, to the satisfaction of the Development Officer.

16. Parking shall be provided in accordance with the approved plans and shall be paved, marked and maintained in accordance with Land Use Bylaw No. B-09/2005.

17. Lighting shall be designed so that glare over adjacent properties is minimized to the satisfaction of the City of Airdrie.

18. Garbage enclosures shall be screened from view of all adjacent sites and public thoroughfares to the satisfaction of the Development Officer.

**Legal Notifications**

- All other necessary permits and inspections are the responsibility of the applicant (including, but not limited to, Building Permits, Fire Approval) and shall be submitted to the City as required.

- This permit is approved with the understanding that there are no offsite effects.

- Compliance shall be maintained with the Municipal Government Act (Alberta) and the City of Airdrie Land Use Bylaw No. B-09/2005 (copy available at City office), site and elevation plans, and this permit.

- This permit is subject to all relevant environmental legislation and the Environmental Protection and Enhancement Act (Alberta).

- The City of Airdrie Engineering Services Department requires the following with respect to service ties to City infrastructure: 1) A Transportation Accommodation Strategy a minimum of 3 days prior to road closures/detours; 2) A minimum of 48 hours notice for service ties to street; and 3) Street rehabilitation to an asphalt standard for service.

- The developer/owner is responsible for co-ordinating and making all necessary
arrangements with relevant utility providers.”

CARRIED

INFORMALS

J. Dugdale advised that administration is requesting that MPC appoint one member to the Internal Project Advisory Committee to assist in the rewriting of the Land Use Bylaw. K. Simpson nominated D. Lockhart. Mr. Lockhart accepted the nomination.

Alderman Hunter noted that there has been talk in the past about requiring sprinklers in residential buildings. Although that cannot be mandated without a change to the Provincial Building Code, the City could perhaps offer incentives. J. Dugdale advised that administration is looking at incentives for green (low impact) developments. Sprinklers could possibly be added to the list. Staff will speak to Building Inspections and report back at a later meeting.

NEXT MEETING

The next regular meeting is scheduled for Thursday, May 3, 2012.

ADJOURNMENT

The Chair declared the meeting adjourned at 7:18 p.m.

[Signatures]

Chairman

Recording Secretary
Minutes of the Regular Meeting of the Finance Advisory Committee of the City of Airdrie, in the Province of Alberta, held in the Vincent Room, City Hall, with the following:

PRESENT

Alderman F. Burley (Chair)
K. Anderson
Alderman M. Buchanan
S. Monaghan
G. Monsour

Chief Administrative Officer - P. Schulz
Senior Accountant/Grant Administrator - C. Wild
Acting Manager of Finance and IT - L. Wiwcharuk

Recording Secretary – K. Rushford

ABSENT WITH REGRETS

Mayor P. Brown
J. Pound

CALL TO ORDER

The Chair called the meeting to order at 7:00 p.m.

MINUTES

Alderman Buchanan moved “that the Finance Advisory Committee adopts the minutes of the meeting of March 12, 2012 as presented.”

Carried

2011 Annual Report, Financial Information Return and PWC Canada Report to Mayor and City Council


In response to a question concerning the budgeted amount of Provincial transfers, L. Wiwcharuk advised that the budget amount reflects actual grant dollars. A number of projects were not done, so all of the grant dollars were not drawn down.

L. Wiwcharuk introduced Laura Daniels, Partner, and Angela Loo, Audit Manager, PricewaterhouseCoopers. L. Daniels presented highlights of PWC’s Report to Management. Ms. Daniels noted that it came to light subsequent to the audit that PWC is also the auditor for the County of Rocky View. The conflict was discussed with the City of Airdrie and the County of Rocky View and a Subsequent Event Note will be added to the statements.

A. Loo advised that the audit did not detect any instances of unusual transactions or fraud within management. Ms. Loo noted that Unadjusted
items for the year ending December 31, 2011 total $450,582, which is below the materiality level based on revenues for 2011.

S. Monaghan moved “that the Finance Advisory Committee recommends to Council the approval of the 2011 Annual Financial Report and Financial Information Return, and acceptance of the Report to Mayor and Council.”

Carried

2011 PricewaterhouseCoopers Report to Management

L. Wiwcharuk presented the 2011 PWC Report to Management. Concern was raised that the auditor noted no significant deficiencies in internal controls, but one item was ranked as high risk and two as medium risk. L. Daniels clarified that the items tagged are actually priorities, not risks. Any one item on its own is a high or medium priority to be fixed within the I.T. or Accounting Group, but together do not constitute significant deficiencies overall.

It was questioned whether it would be possible for one person to prepare an invoice from a pseudo company, approve it and pay it. L. Wiwcharuk advised that only people with high administrative authority could do that. Segregation of duties is strongly encouraged within the organization and a review will be conducted in the near future to determine further opportunities to segregate duties. A. Loo advised that only one possible high risk area has been identified, and the auditors are satisfied through their testing that no over-ride has occurred.

It was questioned whether vendors are pre-screened before being approved. L. Wiwcharuk confirmed that individuals are not set up to be vendors. Companies are pre-screened and need to have all indications that they are a valid company before being approved as a vendor.

G. Monsour moved “that the Finance Advisory Committee accepts the 2011 PricewaterhouseCoopers Report to Management for information.”

Carried

Cash & Investments Summaries for February and March, 2012

L. Wiwcharuk presented the Cash & Investments Summaries for February 29, 2012 and March 31, 2012. L. Wiwcharuk will report back with building permit numbers at the next meeting.

S. Monaghan advised that some of the chartered banks are offering a good rate of return on short term savings accounts, with next day turnaround and no fees attached. It was suggested that administration look into short term savings accounts with the chartered banks for the City’s general bank account.

In response to a question, L. Wiwcharuk confirmed that the 10 Year Capital Plan does take into account the impact of annexation.

K. Anderson moved “that the Finance Advisory Committee accepts the Cash & Investment Summaries for February 29, 2012 and March 31, 2012 for information.”

Carried
Canadian Award for Financial Reporting (CAnFR)

L. Wiwcharuk advised that Financial Services has been awarded the Canadian Award for Financial Reporting (CAnFR) for the fiscal year ended December 31, 2010. This marks the fourth consecutive year that Financial Services has won this particular award. The Committee congratulated Financial Services and administration for this achievement.

Alderman Buchanan moved “that Finance Advisory Committee accepts the Canadian Award for Financial Reporting (CAnFR) report and forwards to Council for information”.

Carried

As a follow-up to the last meeting, L. Wiwcharuk advised that the contractor for the Plainsmen Arena has not yet provided final figures as they are waiting for financials from some of their sub-contractors. The costs should be finalized later this month and Ms. Wiwcharuk will report back at the May meeting.

NEXT MEETING

The next Finance Advisory Committee meeting is scheduled for Tuesday, May 14, 2012.

ADJOURNMENT

The Chair declared the meeting adjourned at 7:55 p.m.

[Signatures]

Chair

Recording Secretary
Minutes of the Regular Meeting of the Community Services Advisory Board of the City of Airdrie, in the Province of Alberta, held in Council Chambers with the following:

PRESENT
Chair
Alderman K. Hegg

Members
Alderman G. Alexander
A. Aubut
T. Brand
Alderman R. Chapman
D. MacEachen
R. McMullen
H. Plummer
R. Van Biezen

Absent
K. Reid

Staff
C. Aragon
L. Laface
M. Lock
C. MacIsaac
M. McAllister
S. Knight

Recording Secretary

CALL TO ORDER
Alderman Hegg called the meeting to order at 6:47 p.m.

COMMITTEE OF THE WHOLE

Enter Committee of the Whole
The Community Services Advisory Board entered the Committee of the Whole at 6:48 p.m.

Arrival of Member
Alderman Alexander arrived at 6:50 p.m.

Leave Committee of the Whole
The Community Services Advisory Board left the Committee of Whole at 6:56 p.m.

RECESS AND RECONVENE
The Chairperson declared a recess at 6:57 p.m. The meeting reconvened at 7:01 p.m.

AGENDA APPROVAL

2012-CSAB-021
Adoption of Agenda
April 10, 2012

H. Plummer moved “that the Community Services Advisory Board agenda of April 10, 2012 be accepted as circulated.”

CARRIED
MINUTES

A. Aubut moved "that the Community Services Advisory Board adopt the minutes of the regular meeting of March 12, 2012."

CARRIED

PUBLIC QUESTION PERIOD

There were no questions.

PRESENTATIONS

_Bert Church Theatre Expansion Project/Schematic Design & Community Support_

L. Laface provided the Community Services Advisory Board with an update on the Bert Church Theatre expansion and schematic design. In December 2011, the capital budget for this project was approved allowing for the commencement of design work in 2013. In early January 2012, the project team requested an initial meeting with Planning department staff to review site plans to ensure consistency with City plans and regulations. A preliminary review indicated that the proposed siting, setback, and parking provisions were acceptable.

Next steps included inviting some of our community stakeholders to accompany the project team on a facility visit to look at similar support spaces and how they can be designed to allow for best utilization of space while meeting the needs of end users. Schematic designs were created and subsequently shared with our community partners. Each group are in support of this project and believe it will enhance community quality of life. Community partners include Airdrie Regional Art Society, Creative Airdrie Society, Nose Creek Players, Rotary Festival of Performing Arts, and Supporting Local Airdrie Musicians.

M. McAllister then introduced members from each Community Support group: Ken Vickets, Airdrie Regional Art Society (ARTS); Kim Cheel, Nose Creek Players; Nadine and Anne Low, Airdrie Rotary Festival of Performing Arts and J. Stoudt, Supporting Local Airdrie Musicians (SLAM); and each member presented a short brief of how the expansion for the Bert Church Theatre will meet their needs.

L. Laface did note that this project is completely funded by the City of Airdrie. The City of Airdrie has had a lease with the school board since the 1980's and the City has been told that they could have a 50 year lease. Alderman Hegg asked staff as to the present condition of the theatre. L. Laface advised that the items needing replacement are the wear and tear items, for example, the seats and stage. This will be cost shared with the school board. M. Lock also noted that Administration is looking into a corporate sponsorship as well as a fundraising campaign for this project.

R. Van Biezen moved "that the Community Services Advisory Board recommends to Council the endorsement of the schematic design for the Bert Church Theatre expansion project and acknowledges the community partners in support of this tremendous project."

CARRIED
SLAM in Airdrie

M. McAllister introduced Jay Stoudt, Brad Fleischer and Frank Wiebe of the Supporting Local Airdrie Musicians group. On behalf of the newly formed not for profit group, J. Stoudt provided the Community Services Advisory Board with an update on their Society and future plans for supporting live music/musicians in Airdrie.

In 2011, Community Development staff met with individuals who were interested in starting a live musician driven group in Airdrie, and their goal is to get as many Airdrie residents interested and aware of local musicians and their events by providing various workshops, open mic sessions and supporting other community related activities. A number of events and programs were held over the last six months and included the Winners of the first Awesome Airdrie Awards, a Flash Jam at the Good Earth Café, Open Mic Night at Bert Church Theatre, a Flash Jam at Killarney's Irish Pub and SLAM it Down at Dick's Pub & Grill. Upcoming events are BAND SLAM Showcase at Bert Church Theatre and Original SLAM on AIR at Bert Church Theatre.

During discussion, the cost of membership and age restriction was asked. J. Stoudt noted that membership was free and that there are no age restrictions. D. MacEachen thanked the group for all of their hard work and great events.

2012-CSAB-024
Accepts for Information
SLAM in Airdrie Report

Alderman Chapman moved “that the Community Services Advisory Board accepts the SLAM in Airdrie report for information.”

CARRIED

BUSINESS ARISING

There was no business arising.

STAFF REPORTS

Six Month Evaluation of the Transit Community Route

C. MacIsaac presented a six month evaluation of the Transit Community Route. To support the introduction of the community route, Council approved a service standard change to the ACCESS Airdrie to Calgary paratransit service. This change resulted in the paratransit service eliminating one day of service per week from two to one day. Since this change, Transit staff has received feedback from ACCESS Airdrie clients who would like to see this service expanded back to a two day a week service standard.

As part of Transit’s commitment to the community to monitor and evaluate all transit services, the community route has reached its’ six month milestone for service review. Transit staff evaluated passenger feedback, comments from our service provider First Canada, ridership and various other forms of public and stakeholder consultations as part of this review. ACCESS Airdrie to Calgary service standard change, community route service standards, community route public relations and evaluation of community route and opportunities with CrossIron Mills were all reviewed.

Five options were noted and included;
Option #1

Maintain the existing community route without changes to the routing or schedule. This does not address the feedback Transit staff has received from the public and would limit the growth in ridership and revenue opportunities for the service. Alternative #1 also limits Transit's ability to assist in achieving Council's strategic priorities of fiscal stewardship and customer service.

Option #2

Continue with the operation of a one day a week Airdrie community route moving the day of operation from Monday to Friday to reflect feedback received from the public. There would be no additional changes to the service maintaining the existing schedules and routing. Service hours for the operation of a one-day a week community route was approved as part of the 2012 operating budget and this alternative would have no impact on the 2012 Transit operating budget. Alternative #2 would assist in achieving Council's strategic priorities of fiscal stewardship through increased fare box recovery and customer service for implementation of public feedback to enhance operations.

Option #3

Expand the Airdrie community route to operate two days a week – Monday and Friday with no changes to the routing and schedule. Service expansion of the community route was not part of the approved 2012 operating budget and would result in an estimated negative variance of $14,639. User fees for this service cover a small portion of the total operating cost with the balance required from the Airdrie ratepayer.

Option #4

Continue with the operation of a one day a week Airdrie community route with changes to the routing and schedule to reflect feedback received from the public. This would include moving the day of operation from the current scheduled day of Monday to Friday and removing stops origins that have not attracted ridership since the launch of service.

The most significant service change to the existing community route would include a stop at Crossiron Mills mall to attract new ridership and subsequently new revenues to Airdrie Transit. As a regional service, a new fare structure would be required to comply with the cost-recovery fare policy of any regional transit service adopted by Council in February 2012.

This alternative has the highest potential to attract new ridership and increase transit revenues. This would result in a positive effect on the budget as additional cash revenues would be received from user fees. As the service would operate within the allotted service hours there would be no requirement for additional operating funds.

There are a number of implications to consider as part of Alternative #4. Establishment of a regional service has the potential to impact Airdrie based businesses. The regional ICE service provides the opportunity for residents to travel to Calgary for products and services at a user fee rate. While the majority of the regional ICE passengers use the service for employment mobility, there are others using the service for social/recreational opportunities in Calgary. As an introductory service Transit staff would commit to reporting back the results of implementation over a six month trial period.
Option #5

Discontinue the community route and re-establish the two day a week ACCESS Airdrie to Calgary para transit service. This would not accomplish the intent of a community route to enhance local transportation alternatives from the existing para transit and local transit services. However, this service would address a level of demand from residents who require medical or skill development services accessed in Calgary.

Re-introduction of this two day a week service would have a cost of approximately $5,000 per year as additional operating hours would be incurred.

During discussion, a number of members were worried about the new stop at Crossiron Mills as the City of Airdrie tries to encourage the community to shop at home. It was noted that a number of Airdrie children do work at Crossiron Mills and that Airdrie does not have all of the same shops as the mall. The suggestion for seniors to go walking at the mall was also brought forward. There was further discussion regarding businesses in Airdrie giving tremendous support to the community and whether local businesses in Airdrie supported the transit system. C. MacIsaac noted that a number of businesses support transit, and have not asked for anything in return. Alderman Hegg questioned if Crossiron Mills would support Airdrie Transit with this stop being made available. M. Lock noted from an economic development standpoint, there is not a good understanding regarding this. She will discuss this with Economic Development.

D. MacEachen moved "that with respect to the Airdrie Transit community route, the Community Services Advisory Board endorses Option #2 which remains status quo and does not include the Crossiron Mills stop."

CARRIED

In Favour:

Alderman K. Hegg
Alderman G. Alexander
A. Aubut
Alderman R. Chapman
D. MacEachen
R. McMullen
H. Plummer
R. Van Biezen

Opposed:

T. Brand

Genesis Place Phase III – Ground Breaking and Award of General Contractor

M. Lock presented the Community Services Advisory Board with an update on the process to commence construction for Genesis Place Phase III – Twin Arena. In December 2011, Administration contracted an independent construction project management firm to formulate a Request for Prequalification and Request for Tender documents and assist with the review and evaluation of firms capable of completing construction of Phase III – Twin Arena. Thirteen firms submitted and seven met with the criteria. The construction tenders were opened in public tender opening and post tender submissions were all evaluated to ensure that they complied with the terms of the tender documents. The lowest bid submitted by BIRD does comply and Administration is in the process of finalizing contracts. The project is expected to commence with construction fencing being installed the week of April 16
and site mobilization on April 23, 2012. Construction is estimated to take 15 months with the plan to be open for the fall of 2013.

Administration will be providing communication updates to facility users as there will be some minor changes to the west side of the facility to allow for construction staging and site trailer. The Ground breaking will be held on Friday, April 13, 2012 and all members of the Community Services Advisory Board are invited to attend.

During discussion, Alderman Chapman questioned if Bird Construction has an idea of the soil condition from previously working on Phase II. M. Lock advised that the City of Airdrie had two geotechnical firms out and the firms provided what needs to be done with the soil and what also needs to be excavated. She did note that there could be a 10% chance that the cost ($16,815,000) may vary from the tender bid of BIRD.

Alderman Alexander moved “that the Community Services Advisory Board accepts the Genesis Place Phase III Ground Breaking and Award of General Contractor update for information.”

CARRIED

CORRESPONDENCE

Council Synopses – March 19, 2012
April 2, 2012

NEXT MEETING

The next regular meeting of the Community Services Advisory Board will be held on Monday, May 14, 2012 at 7:00 p.m. in Council Chambers.

ADJOURNMENT

The Chair adjourned the meeting of the Community Services Advisory Board at 8:25 p.m.

Chairman

Recording Secretary

smk
AGENDA REPORT

Meeting Date (M/D/Y): 5/22/2012

Subject: Fuzzy Pickles Request

Boards Routed Through: Date:
City Council 5/22/2012
Community Service Advisory Board 5/14/2012

Description:

Fuzzy Pickles Preschool Society is requesting to replace their current modular classroom building with a larger updated unit and to renew the lease agreement prior to the end of its term.

Background:
The terms and conditions of the Fuzzy Pickles Preschool lease are consistent with the standard lease agreement that the City has for all not-for-profit groups. The lease agreement is a net land lease, with an annual lease rate of $1.00 per year. The Fuzzy Pickles Playschool meets the requirements of a not-for-profit group leasing public lands from the City. They are currently a member in good standing with the Alberta Societies Act, have submitted current financial statements, continue to care for the leased lands, and abide by the Public Use Policy with registration open to all residents. The Fuzzy Pickles Playschool continues to make good use of the leased lands and contributes to the sense of community in Airdrie.

Fuzzy Pickles Preschool Society currently leases property from the City of Airdrie and the Rocky View Schools on 1003A Allen Street. The 27-year-old building is owned by the preschool and is showing signs of fatigue. It is the playschool’s desire to remove the old building and shed and replace it with a newer 2005 ATCO modular classroom that is approximately 1/3 bigger than the existing building.

On March 5th 2012, Rocky View Schools contacted the City’s Corporate Properties department and gave the following consent:

“Rocky View Schools has no objection (assuming the reduced distance between Fuzzy Pickles Preschool and the Boys and Girls Club portable is okay with the City). We do recommend that the City renew the lease as part of this process so that City and Rocky View Schools does not have to do this in a few months’ time”.

“Rocky View Schools may have concerns about losing more playground space for the provision of on-site parking and further we may have concerns about safety of students with cars backing up to exit their parking stall depending on design and location of parking area. We do not believe that existing Fuzzy Pickle land is sufficient to provide for parking on their site. We believe a lay-by
adjacent to the street is a better solution to the issues identified. Rocky View Schools would be willing to explore options but our interests as outlined above, loss of playground space and safety will not be compromised.”

Corporate Properties has drafted a new lease and has circulated it to internal departments. Departments were asked to review the land use and comment if there were any alternative civic uses being proposed currently at this site or in the future. To date, there have been no alternative uses proposed for 1003A Allen Street. Other comments received from City of Airdrie departments are noted below:

Planning Department:

- The use fits the requirements for public lands under the Municipal Government Act for Municipal School Reserve.

- Parking/loading:
  - Currently all parking/loading is accommodated on the street;
  - Under the current Land Use Bylaw, three parking stalls would be required;
  - Planning staff would likely support a variance given that there have been no complaints to date around the impact of its operations on adjacent residents
  - It should be noted that a variance could be appealed by any party who feels that they have been negatively impacted by the decision
  - Any appeal would have to demonstrate negative impacts for the appeal to be heard by the Subdivision and Development Appeal Board

Engineering Department:

- Engineering will monitor future traffic and parking concerns; otherwise the department has no objection at this time.

Economic Development:

- Economic Development supports the provision of more pre-school spaces in Airdrie.
The following chart demonstrates a comparison between current private business and Not For Profit Preschools in Airdrie:

### Preschool Comparison Chart

<table>
<thead>
<tr>
<th>Preschool</th>
<th>Maximum number of students that can be accommodated</th>
<th>Own or leasing space?</th>
<th>Year program started</th>
<th>Cost per student (monthly)</th>
<th>Do field trips cost extra?</th>
<th>Do parents do any fundraising?</th>
<th>No. of teachers employed</th>
<th>Class Schedule (Days; length of classes; no. of times per week)</th>
<th>Are parents obligated to volunteer at preschool?</th>
<th>Subsidize rates or provide spots for those who cannot afford to attend? (Other than using the funding through the provincial program.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monkey Tree Preschool</td>
<td>6 per class - 1 class per day</td>
<td>Own - home based</td>
<td>2010</td>
<td>4 days/wk $180</td>
<td>No</td>
<td>No</td>
<td>1</td>
<td>1 class per day - 4 hrs - 4 days per week</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Time to Play Preschool</td>
<td>24 per class - 1 class per day</td>
<td>Own</td>
<td>2001</td>
<td>2 days/wk $150; 3 days/wk $200</td>
<td>No</td>
<td>No</td>
<td>6 preschool plus assistants</td>
<td>1 class per day - 3 yr olds = 2 hrs, 4 yr olds = 2.5 hrs 2- or 3 days per week programs: New this yr: kindergarten which decreased preschool by 24 spaces</td>
<td>No</td>
<td>The school has partnered with Steven’s Back Packs who fund students for the remainder of the year when their govt funding runs out.</td>
</tr>
<tr>
<td>Kids Quest Preschool</td>
<td>216 - 36 per class x 6 classes per day</td>
<td>Own</td>
<td>1993 (approx)</td>
<td>2 days/wk $150; 3 days/wk $205</td>
<td>N/A</td>
<td>No</td>
<td>9 - Includes 1 P/T admin.</td>
<td>2- or 3-day/wk programs - class length = 2 hrs; 2 classes run concurrently; 6 classes per day</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>King’s Kids Preschool</td>
<td>50</td>
<td>Lease</td>
<td>2011</td>
<td>2 days/wk (2 yr olds) $145; 2 days/wk (3 yr olds) $155; 3 days/wk (4 yr olds) $165 (increasing to $195 next term)</td>
<td>Occasionally - approx. $5 or less</td>
<td>Not mandatory; for special projects, e.g. Grad outfits</td>
<td>1 plus 1 assistant</td>
<td>2 year olds= 2 hrs; 2 days/wk; 3 year olds=2.75 hrs 2 days/wk; 4 year olds=2.75 hrs 3 days/wk</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Fuzzy Pickles Play School</td>
<td>100 students - 20 per class - 5 classes per week</td>
<td>Net lease through the City of Airdrie, lease for land; Fuzzy Pickles owns the building and pays utilities/maintenance of building.</td>
<td>1986</td>
<td>2 days/wk $120; 3 days/wk $150</td>
<td>No</td>
<td>Yes</td>
<td>2 full time</td>
<td>MWF 8:30 - 10:30 am MWF 11:00 - 1:00 pm MW 1:30 - 3:30 pm T/TH 8:30 - 10:30 am T TH 11:00 - 1:00 PM</td>
<td>Yes, on the volunteer board for the playschool</td>
<td>Yes, through the government program for those families that cannot afford preschool.</td>
</tr>
<tr>
<td>Montessori Preschool Ltd.</td>
<td>72 - 36 per class - 2 classes per day</td>
<td>Lease - $ not available</td>
<td>2004</td>
<td>5 days/wk $450</td>
<td>N/A - insurance too expensive</td>
<td>No</td>
<td>3 full time - Montessori trained</td>
<td>5 day program, 3 hours/day - max hours (fewer days available)</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Genesis Place Preschool</td>
<td>24 per class</td>
<td>Space is owned by the City and program is City-run.</td>
<td>2006 (licensed in 2007)</td>
<td>1 day/wk $68; 2 days/wk $142; 3 days/wk $204</td>
<td>Only bowling field trip has a cost.</td>
<td>No</td>
<td>3</td>
<td>4-5 yr old program: MWF class (3 days/week) 2.5 hrs/class; T/TH class (2 days/week) 2.5 hrs/class; Fri class (1 day/week) 2.5 hrs/class. 3 yr old program: MW class (2 days/week) 2.5 hrs/class; T/TH class (2 days/week) 2.5 hrs/class.</td>
<td>No</td>
<td>We offer parents who can’t afford the program the information to apply for subsidy through the Alberta govt subsidy program. Genesis Place also has a participant support program in place.</td>
</tr>
</tbody>
</table>
Boards Routed Through:

The Corporate Planning Team reviewed this report at their March 29th, 2012 meeting.

Alternatives/Implications:

Alternative #1:

a) Renew the lease agreement with the Fuzzy Pickles Preschool Society for a five (5) year net lease with an annual rate of $1.00 per year, with four (4) renewal terms of five (5) years.

b) Provide Fuzzy Pickles Preschool Society to proceed with development and building permits to remove the current building(s) and replace it with a new modular building, subject to the approval of these permits and variance of parking requirements.

Alternative #2:

a) Not recommend to Council to renew the lease agreement with the Fuzzy Pickles Preschool Society for a five (5) year net lease with an annual rate of $1.00 per year, with four (4) renewal terms of five (5) years.

b) Not grant Fuzzy Pickles Preschool Society permission to proceed with development and building permits at this site and would have to look for an alternative location.

Public Relations/Marketing Plan:

N/A

Recommendation: That City Council endorses the recommendation of the Community Services Advisory Board to:

a) renew the lease agreement with the Fuzzy Pickles Preschool Society for a five (5) year net lease with an annual rate of $1.00 per year, with four (4) renewal terms of five (5) years; and

b) provide permission to the Fuzzy Pickles Preschool Society to proceed with development and building permits to remove the current building(s) and replace it with a new modular building, subject to the approval of these permits and that a variance of parking requirements is received.

Kim Harris
Community Developer
# Tenant (Leaseholder) Improvements Checklist

## Section 1. Project Planning Stage

1. All Leaseholders are required to notify Corporate Properties prior to any improvements to leased land or facilities. Corporate Properties will then determine whether the improvements are appropriate and if so, will advise the Leaseholder to proceed with the next steps.

2. Leaseholders must submit a written project proposal including the following information to Corporate Properties:
   a) The name of the architect.
   b) The name of the general contractor.
   c) The name of the site contact.
   d) The names of the sub trades.
   e) 1 copy of the plans.
   f) Project budget – prepared by the contractor.
   g) Emergency contact information names and telephone numbers.
   h) Financial proof of ability to finance project (if requested).
   i) Project schedule including start and end dates.

3. Corporate Properties will review the project proposal and notify the Leaseholder in writing of approval/non-approval.

4. Once project approval is complete, the Leaseholder will proceed to the Planning & Development Department for a development permit with the following information:
   a) One full size copy of building plans.
   b) 14 – 11x17 copies of building plan.
   c) Site survey and soil testing may also be required for new building structures.

5. The Leaseholder then will proceed to Building Inspections Department with the following information:
   a) 2 copies of building plans + PDF file for all Building Permits.
   b) 2 copies of building plans for all other Permits (electrical & mechanical).

*Note - All contractors and sub-contractors must have an Airdrie Business License.*
6. Leaseholders must submit copies of the following licenses and approvals to Corporate Properties:
   a) Contractors Certificate of Recognition.
   b) Copies of Bonds and Assurances and WCB clearance letter.

Section 2. Construction Insurance Requirements

1. If the Society raised funds for the cost of construction for the facility a copy of an "all risks" property insurance policy insuring the "improvements on the lands" for replacement cost is to be submitted to Corporate Properties (see insurance sections of the lease agreement for detail).

2. Leaseholders must submit a copy of an "all risks" course of construction insurance policy for an amount of not less than the total insurable value of the "facility and improvement" being constructed (including property in transit coverage).

3. Leaseholders must submit a copy of the contractor's comprehensive general liability policy (see insurance sections of the lease agreement for detail). The contractor's insurance must be for any one occurrence including:
   a) products, completed operations and contractual liability coverage;
   b) a "cross liability" clause;
   c) the City, the Society, the contractor and all sub-contractors are named as additional insured.

4. Should the contractors insurance expire during the course of the construction work, a copy of the new insurance continuing the coverage, with the effective date clearly showing continuation is to be submitted.

Section 3. Pre-Construction

1. Following all City of Airdrie approvals and prior to construction commencement a "pre-start" meeting is to be arranged which includes a representative from Corporate Properties, the Facility Operator (Building Operations, Arena Operations or Parks Department) and the contractor to discuss the project. The agenda will outline the following requirements:
   a) A safety orientation for contractors from the Safety Coordinator of the City of Airdrie (to occur prior to any site construction or set up).
   b) A building orientation for the contractor arranged by City of Airdrie building operator for the contractor's staff.
   c) A detailed schedule of work including confirmed start and end dates.
# Section 4. During Construction

1. During construction, open communication between the contractor and the Facility Operator must be maintained.
2. Corporate Properties and Facility Operator shall be notified of project site meetings.
3. Facility Operator shall be notified of any changes in the schedule.
4. Facility Operator shall be notified 48 hours in advance of any work to electrical, mechanical and/or life safety systems. This notice includes work within the leased space and/or any work outside the leased space, as this type of work may affect other building tenants.
5. The Leaseholder, contractor and sub-contractors shall ensure compliance with the health and safety management system and with all relevant health and safety related legislation.
6. Arrangements for removal of all construction materials and waste shall be made by the contractor at their expense. Facility waste receptacles shall not be used for these purposes.
7. The contractor shall ensure the education, training and the use of applicable personal protective equipment (PPE) occurs according to legislation during all work.
8. GPR/scanning/x-ray of floors is mandatory prior to drilling core; site surveys and soil testing are mandatory for all new building structures. All associated expenses are the responsibility of the lease holder and copies of these reports must be sent to Corporate Properties.
9. Contractor will hold site safety orientation for all visitors and consultants to site.
10. Promptly report any injury, illness, near miss, or incident to the Facility Operator at site, and forward a copy of the report to Corporate Properties.
11. Cooperate with the City’s representatives regarding all aspects of health and safety.
12. Copies of project completions and sign offs, and a copy of the final “record” drawing should be submitted to Corporate Properties.
Fuzzy Pickles Preschool Society of Airdrie
1003 'A' Allen Street SE
Airdrie, AB
T4B 1B3
February 21, 2012

The Board of Trustees of the Rocky View School Division No. 41
2651 Chinook Winds Drive
Airdrie, AB
T4B 0B4
Attention: Mr. Greg Bass, Superintendent

Dear Mr. Bass,
RE: Fuzzy Pickles Preschool, Replacing Current Modular Classroom with Larger Updated Unit.

Fuzzy Pickles Preschool Society of Alberta currently resides on 1003 'A' Allen Street SE. Fuzzy Pickles Preschool has been an integral component of preschool education in Airdrie since 1986 and previous to that operating under another name. Fuzzy Pickles Preschool Society of Airdrie currently has an agreement with the City of Airdrie and The Board of Trustees of The Rocky View Division No. 41. It is described as: Plan 8011464, Block One and Lot 54 M.S.R. It provides the only not-for-profit preschool spaces in Airdrie availing families’ affordable preschool education in this growing community. Fuzzy Pickles Preschool Society of Airdrie supports families in school preparedness, social and emotional development of children and community awareness and education, assisting young children in school preparedness in a positive manner.

Fuzzy Pickles Preschool Society of Alberta believes children learn through play and experience. The goal is to provide opportunities for children to grow and develop to his/her fullest potential through a variety of activities highlighting social, emotional, cognitive and physical development with the guidance of qualified and experienced staff.

Fuzzy Pickles Preschool objectives are:
- To provide social/recreational program for children between the ages of 3-5 years of age, with focus on self-growth and the importance of well-being built through caring relationships with adults and peers.
• To learn through creative methods (imaginative play) meeting individual learning styles of preschool children using an array of creative and educational activities and toys which are developmentally appropriate
• Expanded literacy and numeracy skills in preschool children, including letter and number recognition for transition into education
• Foster intellectual development for age appropriate critical thinking with the ability to articulate resulting questions and create ability to formulate age appropriate answers
• Contributing to families and community
• Building positive community by working with children to be better citizens
• Cultural awareness and diversity

Fuzzy Pickles Preschool Society of Airdrie is developing plans to replace the existing modular classroom with an updated version due to age fatigue of the existing building. It has been in use since 1986, and has supported the educational endeavors of many young children in Airdrie.

The current mobile classroom is 24' by 40' with a 24' by 6' shed for equipment storage, see attached drawing for reference. The current mobile classroom is 20 years old and in need of numerous repairs. Through examination of student, preschool community needs, cost to maintain and renovate and life expectancy of the structure it is in the best interest of the community, families and their preschool children to replace the existing modular classroom.

We do have access to a more current classroom modular built in 2005, and able to meet the required needs of the preschool community and their young children. This unit is 36' by 60' and will combine and add many requirements to support preschool learning in an effective manner. This unit would accommodate storage (within the building), office space for preschool teacher and teachers aide preparation, parent meetings and a place for sick children until parents can arrive which is safe and private. Having a developed entrance for preschool children to hang and store their jackets and boots before entering the learning areas will facilitate reduction in congestion, inappropriate exposure to cold weather conditions when removing jackets and boots and improve conditions for children and families entering the facility. There will be washrooms for children and adults which may have better supervision than the current facility as they are separate from the teaching area. This unit will come fully equipped to meet the needs of students, teachers, families and community.

The timeline for this endeavor is as follows:
• February 2012
  o Initiate approval process with relevant stakeholders and agreement holders
  o Budget development
  o Look for provincial, community and corporate funding sources
  o Work with mobile unit seller regarding payment opportunities for purchase of mobile classroom

• March 2012 - 2013
  o Secure funding from multiple sources: Provincial funds, Community funds, Corporate funds
- Solicit in-kind contribution from electrical and gas for hook ups
- Enter into purchasing agreement with mobile classroom sales.
- Sell existing structure through auction

- April – June 2013
  - Secure relevant trades such as electrical and gas fitters for heating system.
  - Pack up existing school

- July – August 2013
  - Site clean up
  - Move in new mobile classroom, with all relevant hook ups
  - Ensure working unit by testing systems
  - Clean and unpack school
  - Classroom set up, preparedness for school to start September

By having the unit replaced, we will be able to house all external structures within the confines of this building. This accomplishes a tidier look, less outside buildings subject to break-ins, inappropriate storage and vandalism. Storage can be contained within the proposed building allowing preschool teachers and teacher aides to access teaching materials more effectively. Please find enclosed a drawing of proposed building and its footprint on the current location.

We will require your approval to replace the current modular classroom with the new modular classroom unit and ask your response in this matter within 30 days. Should you have any further questions, please do not hesitate in contacting Janet Schimmel, Chair Building Committee, 403.809.3508.

Thank you for your consideration in this matter.

Sincerely,
Fuzzy Pickles Preschool Society of Airdrie

Per: Janet Schimmel, B.Ed, M.A.A.
Chair, Building Committee

Cc: Fuzzy Pickles Preschool Society of Alberta, Chair
1003A Allen Street
Airdrie, AB T4A 1B3

City of Airdrie,
400 Main Street
Airdrie, AB T4B 3C3
Attention: Kim Harris, Community Developer
Proposed Fuzzy Pickles Preschool Society 2013, development
Schedule "C" - Public Use Policy

DEFINITION

Opening the facility to the public 50% of the aggregate amount of operating time available. Operating time is normally scheduled between 8:00 a.m. and midnight and scheduling of 50% public use is proportionately distributed between prime time and non-prime time.

Or

Providing the opportunity for 50% public participation in programming and facility use including taking steps to publicize and encourage this use.

Conditions in Accommodating Public Use

Facilities must be accessible to the public without discrimination as to ability to pay either by:

a) Offering membership permitting general use of the facility by any citizen of Airdrie at a reasonable fee that is not restrictive;

b) In the case of community associations, offering a membership that permits general use of the facility by any resident of the community at a reasonable fee that is not restrictive.

Or

a) By providing for 50% public use through

i) Rentals

ii) Providing of regularly scheduled classes, programs and activities that are open to the public;

iii) Non-member walk-in charges (pay a nominal fee and use of the facility).

No activity area funded through the major Provincial or Public Funding source such as Recreation/Cultural Grant Program or Community Facility Enhancement Grant can be held for the exclusive use of the membership over an extended period of time.

The Community Services Director or her designate, may at their discretion and acting reasonably, taking
into account the need for protection of members interest:

a) Request 50% public use in specified activities or facility components where demand is evident or public use is appropriate;

b) Request increased availability or operating time where demand has been expressed and the facility is under-utilized;

c) Request a specific mix of rentals, programs and general admissions as best accommodating the public use demand;

d) Set a minimum percent participation by non-members in programs or activities as constituting public use;

e) Establish program or activity booking procedures to ensure that non-members are given sufficient opportunity to achieve 50% participation.

**Publicity**
Where conditions warrant, satisfactory publicity arrangements must be made to inform the general public of facilities and programs available to them.
AGENDA REPORT

Meeting Date (M/D/Y): 5/22/2012

Subject: Public Art Donation

Boards Routed Through: Date:
Corporate Planning Team 5/10/2012
Community Service Advisory Board 5/14/2012
City Council 5/22/2012

Description:

A local Artist is proposing a donation of public art to the City of Airdrie to be displayed in an area fully accessible to the general public.

Background:

In the early spring of 2012, staff was approached by local artist Koos De Jongh, who was interested in donating public art to the City of Airdrie. The request was directed to staff who informed the artist of the City of Airdrie Public Art Policy. After initial review, the Artist confirmed his interest in donating his artwork and requested that the City provide potential locations where the artwork could be installed.

The donated artwork, titled “The Collaboration Project 2012”, is an installation of 22 paintings organized into three distinct panels telling the story of collaboration. The centre piece (100"x100") holds 16 individual paintings of varied depths and the left and right piece (100" width x 36” height each) contain 3 paintings each. The panels are all connected by dotted lines representing our ability to reach out and collaborate with people and communities across the street or across the globe.

Staff reviewed potential location options for the donation; and given the size of the project, the newly constructed fire hall on Chinook Winds Boulevard was considered a top possibility as it has adequate lighting, sufficient wall space, and is accessible to the general public. Genesis Place was also considered, but in the end it was felt that the fire hall would be the best option between the two locations.

Staff set up a meeting to discuss the proposal in greater depth with the Fire Chief and artist to better outline the project’s meaning. In the end both agreed that the artwork would make a great addition to the newly constructed fire hall. The Fire Chief was pleased that the
public art project would help create a sense of identity at the fire station, not only for the firefighters but also for the public who frequent the building. Aesthetically, its vibrant colours would brighten the physical space as there is currently no artwork installed. Koos De Jongh was equally as pleased that the space had excellent lighting, was in full public view, and that the City of Airdrie would ensure that the work would be properly maintained should the work be accepted as outlined in the Public Art Policy.

As the City of Airdrie Public Art Policy can be both used for acquiring and accepting public art donations, certain areas can be enhanced or omitted, particularly with a donation request. Below is an outline of the general process that has been used with regards to donated artwork.

### Public Art Policy Process

- City of Airdrie is notified of a public art work acquisition or donation request
- Collection of proposed public art information by City of Airdrie Staff
- Meeting with other impacted municipal departments + site selection
- Presentation to Community Services Advisory Board
- Approval from Council
- Acceptance and installation
- Ongoing maintenance

Both the artist and staff are aiming to have the work installed in September which would coincide with the launch of ARTember. The artist does have some conditions and expectations as outlined below, and staff feels as though the expectations are reasonable and could be accommodated.

### Conditional Terms

- The art work must be on the wall for at least 5 years. If removed it must be rehung in a public space.
- The City of Airdrie is responsible to paint a 100"x100" square in Prussian Blue with help and direction by the artist as the square will act as a background to the installation.
- The City of Airdrie will create informative signage about the artist and the installation.
- Should the installation become damaged the artist must be contacted to be part of the repair process and will respond within a month; otherwise, the City of Airdrie can proceed as necessary.

### Negotiable Expectations
• The artist would like there to be a special unveiling of the installation during the first week of September 2012 hosted with the support of City of Airdrie, Creative Airdrie and the artist. Local media will be invited to ensure Creative Airdrie and ARTember get publicity as this will be considered a related event.
• The artist is allowed to take and use pictures of the installation within the building.
• The artist would like to encourage the City of Airdrie to create a public art route with explanation of the public art pieces within the City of Airdrie and hosted on the City of Airdrie website.

Alternatives/Implications:

Alternative 1

Council endorse the acceptance and location of the public art donation from Koos De Jongh.

Alternative 2

Council does not endorse the acceptance and location or the of the donated art work.

Public Relations/Marketing Plan:

If the artwork is accepted and installed, information will be provided to the City of Airdrie Corporate Communications Department to share details with local media.

Boards Routed Through:

The request was endorsed as presented by the Corporate Planning Team on May 10, 2012 and on May 14, 2012 by the Community Services Advisory Board.

Recommendation: That Council endorses the recommendation of the Community Services Advisory Board and approves the location of the public art donation by Koos De Jongh along with the follow conditions and expectations:

i) the art work must be on the wall for at least 5 years and if removed, it must be rehung in a public space;

ii) the City of Airdrie is responsible to paint a 100"x100" square in Prussian Blue with help and direction by the artist as the square will act as a background to the installation;

iii) the City of Airdrie will create informative signage about the artist and the installation;

iv) should the installation become damaged the artist must be contacted to be part of the repair process and will respond within a month; otherwise, the City of Airdrie can proceed as necessary;
v) the artist would like there to be a special unveiling of the installation during the first week of September 2012 hosted with the support of City of Airdrie, Creative Airdrie and the artist; local media will be invited to ensure Creative Airdrie and ARTember get publicity as this will be considered a related event;

vi) the artist is allowed to take and use pictures of the installation within the building; and

vii) the artist would like to encourage the City of Airdrie to create a public art route with explanation of the public art pieces within the City of Airdrie and hosted on the City of Airdrie website.

Michael McAllister
Community Developer
CITY OF AIRDRIE
PUBLIC ART POLICY

Effective Date: February 19, 2008
Approved By: City Council
Approved On: February 19, 2008

Revision Date: __________________
Resolution #: 2008-C-055

PURPOSE:
The purpose of this policy is to guide the acquiring and acceptance procedures of all received public art to the City of Airdrie.

SCOPE:
This policy covers accepted Public Art that is to be placed on City of Airdrie property and its controlled corporations.

POLICY STATEMENT:
The City of Airdrie recognizes that Public Art contributes to a healthy quality of life for its citizens. It promotes a vibrant environment to live in and helps establish a strong sense of community pride and ownership.

POLICY GOALS:
- To ensure that the process for acquiring public art is fair and equitable.
- To ensure that the process is integrated into the municipal planning, engineering and development process.
- Allocate specific funds as part of annual operating budgets to ensure maintenance of current and future public art asset inventory.
- Encourage collaboration between the public agencies, private sector and the arts community.
- Make every reasonable effort to have public space available for public art.

DEFINITION:
Public art work is defined as artistic creations or collaborations in any medium whether fixed or freestanding, permanent or temporary, within external or internal settings intended to be freely accessible to the general public.

Examples of public art may include but are not limited to: Sculptures, statues, murals, functional art and architectural embellishments.
GUIDELINES:

1. Initial screening:
City of Airdrie staff will review all documentation and requirements for completeness. Depending on the scope of the project, specific input from the community regarding the proposed piece(s) of public art will be compiled and brought forward to the Community Services Advisory Board, as well as City Council.

Examples of community input may include:
- Hosting an open house and inviting the general public to view submission(s)
- Consulting with specific community organizations and art groups
- If necessary, forming an ad-hoc group that would consist of community members, artists and city staff
- Providing an online forum or survey to obtain local resident feedback

2. Proposed public art project requirements:
- Photograph, model, or drawing of the specific artwork
- Background information on the artist and the types of materials used
- Existing condition of the gift and certificate of ownership
- Consideration of lighting needs
- Preliminary budget for the project to address installation costs
- Identification plaque
- Anticipated maintenance program and schedule for artwork
- Replacement costs

3. Site selection considerations:
Prior to selecting a site, staff will consult other City of Airdrie departments to discuss the following information:
- The visibility of the site by the general public
- The applicant may propose the project for a specific site
- Public safety and risk management is to be reviewed internally
- Interior and exterior vehicular and pedestrian traffic patterns
- Relationship to current / future architectural and natural features
- Review future development plans for the area
- Landscaping preparation and design are planned

4. Presentation to Community Services Advisory Board:
When all information collected is complete and ready for further discussion, staff will make recommendations to the Community Services Advisory Board. The artist, donor or community organization involved in the proposed public art project may be asked to attend and present more detailed information.
5. Presentation to City of Airdrie Council:
The Community Services Advisory Board will make a recommendation to City of Airdrie Council for approval. The artist, donor or community organization involved in the proposed Public Art project may be asked to attend and present more project specific information.

6. Final Acceptance Procedures:
Final acceptance of works of public art is conditional until the following information is provided directly to the City of Airdrie.
- Acknowledgment of recipient
- Projected 5 year maintenance costs
- Independent professional appraisal

7. Maintenance of Public Art:
Once a work of public art has been accepted; the care, conservation and maintenance will be the responsibility of the municipality. Depending on how the City of Airdrie receives the work of public art long-term maintenance costs will be allocated through the City of Airdrie Optional Amenities Agreement, or through budget of the City of Airdrie department where the piece of public art will reside.

8. Removal of Public Art:
The City of Airdrie has the right and responsibility to remove public art whenever the municipality deems necessary. All reasonable efforts shall be made to rectify problems, or re-site the art work where appropriate. Reasons for removal include, but are not limited to:
- Endangerment of public safety
- Costly and/or ongoing repairs
- Public accessibility is no longer available
- Demolition of a site or structure
- Expiry of project lifespan

9. Temporary Exhibits, Loans and Art Events:
Temporary exhibits, loans and art events are also subject to the municipal public art acceptance process. On a case-by-case basis and depending on the scope and duration of the exhibit, certain aspects of the process may be omitted.

Mayor

City Clerk
The Story.

IN THE BEGINNING -2008-2012.
Yes there was a beginning, at least to the forming of the SENIORS VOLUNTEER INITIATIVE.
The Initiative:- AIRDRIE & DISTRICT SENIORS SOCIAL, ACTIVITY, & RECREATION ASSOCIATION® = - - CENTRE.

I arrived in the City of AIRDRIE ALBERTA, CANADA on September 3rd, 2008, from BRITISH COLUMBIA, at the Enviolion, Order of my Daughter.

I had not long celebrated my 77th birthday, July 3rd, 2008. This was my 5th year of living in the northern City of Prince George, my Son owns & operates URBAN CABSINETS & DESIGN.

I had moved to the City of Prince George July 1st 2004, after living in the City of WHITE ROCK, British Columbia since arriving from ENGLAND, the major City, of LONDON, where I was born 1931.


As I moved to Airdrie, to be cared for by my Continued P.E.
Daughter & Little family  
& was very interested to look around Airdrie as. not 
wanting time, & wanted to find a place where SENIORS 
congregated to socialized — to meet & greet at a 
SENIORS Centre, there was absolutely nothing nowhere, 
available — The only place recommended was the "MALL" 
Towerlane Mall was vacant & in the process of being 
Demolished, except for SAFEWAYS, The Anchor business 
for the fifty 50 Shops & Stores, that had serviced the 
SENIORS for so long, the postal station, pharmacy, Bank, 
S.A.R.A, Dollar Store, Gifts including the Food Concession 
had Vanished, overnight, gone, all except for the 
SafeWay Revisions & Drug, this store has been 
altered Access for seniors & other customers is by 
Entrance & Exit & feet pavement into the now extreme 
traffic of the re built satellite style Towerlane Centre 
not at all SENIOR Friendly.

I decided to check any reference to SENIORS Drop-
in centres in the local paper noticed a half page of 
Birthday wishes & congratulations to a Mr. Cal Wenzel 
of "Shane homes" headlines HAPPY BIRTHDAY CAL. I began 
to understand that Mr. Cal. was the E.O. owner of 
that outstanding building "Headquarters" of Shane 
homes, I decided to call Mr. CAL WENZEL & phoned 
and spoke to Mr. Cal, I wished him HAPPY BIRTHDAY CAL 
he asked me to identify myself & said this is 
ALBERT WILIS - Who are you? and what can I do for you? 
I told Cal that I had arrived in AIRDRIE, read of his 
birthday & that I would like to VISIT his building

Continued p3
Senior S.A.R.A. - The Story in the Beginning

- Mr. Carl Wenzel invited me to visit the following morning at 7:30 a.m. for a "tour" of the complete premises, the H.Q., showrooms, totally depicting the experience & high quality of Shane Homes, the one & half hour of the "meeting" was of extremely high calibre. - Mr. Carl asked what did I want from him? I answered I would like to pick up this building and place it within the city of Airdrie as for use as a SENIORS CENTRE. Mr. Carl replied "That order" So what would you like me to do? I answered I would like you to give me the plans, drawings, and papers that will enable me to build this building within the City of Airdrie for all of Airdrie & District SENIORS to enjoy as a Social & Activity Centre - that is a very commendable project - "You've got it" I can do that for you.

Two days later the plans, drawings, and photographs were delivered to my daughter's address, where I was living at the time, a gift to start the future "Centre" for our Seniors. Social, Activity, & Recreation, that is so desperately needed, it is beyond comprehension as to why? in the 100 years of Airdrie becoming the city that it is "World Class" that there has never been a place for Seniors - never - ever, this gave me the incentive to begin an Initiative - I called on the R.C.M.P. Airdrie asking for a criminal credit check, I paid my 10.00 due. in a few days a copy of the report was returned. my sheet is squeaky clean, the next call & meeting was with another high calibre person of the Airdrie Registry office Hugh Hamilton, my story was related to Hugh.
Seniors S.A.R.A. The Story in the Beginning

was very interested, "This is something that is well needed.
"What can I do for you?" & want to make this project
understand also that S, Albert Willis is for real, when
& approach all concerned, I would like you to register
the Seniors Centre Title, Mr. Hugh certainly give me
the particulars & I'll get it done for you, & said I
will call this a Volunteered Initiative as.

Airdrie & District Seniors Golden Age
Social, Activity & Recreation Association.

Mr. Hugh questioned would I be better of calling it a
Society, I said I think it's a bit early for that
as I am new to Airdrie needing more understanding
of the Area, the Title above was registered.

At this time of writing May 14th, 2012, I wish
to bring this "Title", which I have shortened for convenience
to SENIORS S.A.R.A. Centre. To the attention of the
Mayor of Airdrie Peter Brown also Airdrie City Council.

I have enclosed photos & more information of the
Initiative, to the best of my ability. If you as the
Airdrie ab. City Council feel that this whole project is
worthy please afford me Albert Willis some help &
quidance.

Thanking you in anticipation

Albert G. Willis, (Retired Octogenarian)

P.S. this is not a Residence.
WHAT? CAN WE DO FOR OUR SENIORS, ABOUT THE EVER GROWING MEDICAL SITUATION,?” AFTER FOUR YEARS OF LIVING IN AIRDRIE, & WORKING EVERY DAY ON THE EMERGENT NEED OF OUR SENIORS, WITH THE VOLUNTEERED INITIATIVE:-- (TO CREATE & BUILD A SENIORS “GOLDEN AGE, "SOCIAL, ACTIVITY, & RECREATION CENTRE.) & ACTUALLY LIVING IN AMONGST SENIORS OF ALL AGES, & NEEDS, I UNDERSTAND, ALSO KNOW THAT THE VERY FIRST THING TO DO IS GET THIS SOCIAL, ACTIVITY, & RECREATION CENTRE OPERATING. AMONGST THE 8000, PLUS SENIOR RESIDENTS OF AIRDRIE & DISTRICT, THERE ARE MANY THAT ARE SAD, & DISTRESSED, UNHAPPY, ESPECIALLY SINCE THE ONLY UNDERCOVER FROM THE ELEMENTS PLACE FOR THEM TO CONGREGATE, FOR CONVENIENT SHOPPING, SOCIALIZING, EXERSIZE, ALSO A LITTLE SOMETHING TO EAT, WAS THE AIRDRIE, TOWERLANE MALL, NOW DEMOLISHED, ALL BEING REPLACED WITH A TOTALLY “NOT AT ALL SENIOR FRIENDLY" IN FACT FRUSTRATING, AND “TRAFFIC” DANGEROUS, SATELITE BUSINESSES NO PLACE TO MEET, GREET, & BE SOCIAL, NO WALKING SPACE FOR EXERSIZE,, EVEN THE SAFEWAY STORE NEW ENTRANCE & EXIT RIGHT ON TO THE TRAFFIC, FIVE FEET, PLUS ONE, STEPS & ONE COULD BE IN TROUBLE, MANY SENIORS STILL HAVE THEIR PRESCRIPTIONS,/HEALTHFOODS AT SAFEWAYS.. IT IS OBVIOUS THAT WITHOUT SOCIALISING, ACTIVITIES, EXERSIZE, & RECREATION, THERE IS NATURAL DESPONDANCY, LOW ESTEEM, (NATURAL AGEING), POOR MENTAL ATTITUDE, CREATING MANY PROBLEMS & DOCTOR REQUIREMENTS, (MEDICAL). THERE ARE MORE THAN 8000. SENIOR RESIDENTS IN THE COMMUNITY OF AIRDRIE WITH NOWHERE TO GO,& NOTHING TO DO, PLUS A VERY POOR ATTITUDE,......AND THE WEATHER DOESN’T HELP EITHER..

THIS VOLUNTEER INITIATIVE WILL WORK, THE NEED IS GREAT----THE NEED IS NOW.

THIS OBSERVATION IS WRITTEN BY ALBERT WILLIS, CREATOR OF THE VOLUNTEERED INITIATIVE. STARTED 2008.

PS. THE TOWERLANE “CENTRE”, IS THE NEW NAME ,THAT SAY’S IT ALL...

AIRDRIE & DISTRICT SENIORS S.A.R.A. CENTRE.

WRITTEN BY ALBERT WILLIS (OCTOGENARIAN) VOLUNTEERED INITIATIVE MAY 2008.

[Signature]

1.403 945 9348
CANADIAN PACIFIC RAILWAY SUGGESTS THEY OWN 200 FEET MINIMUM EACH SIDE OF RAILWAY TRACK.
SPACE LEFT FOR ROAD WIDENING ON 8TH STREET R.R.II.

SENIOR S.A.R.A. CENTRE
AIRDLIE & DISTRICT GOLDEN AGE SOCIAL ACTIVITY & RECREATION ASSOCIATION CENTRE.

ALBERT WILLIS
SENIOR S.A.R.A. CENTRE
1403 945 9348
VETERANS CONCEPT PARK

NW 24 27 1 5

Suggested Airdrie City Road Widening ??

Elders Concept Park

AIRDRIE LIONESS + LIONS CLUB

LIONS SOCIETY CHILDREN'S CONVALESCENCE

AIRDRIE LIONESS & LION BUILDING

AIRDRIE & DISTRICT SENIORS SOCIAL ACTIVITY 
& RECREATION ASSOCIATION

AIRDRIE & DISTRICT SENIORS S.A.R.A.

CA D IAN PACIFIC RAILWAY REQUIREMENT BONDSIDES OF TRACK

CITY PLAN NW 13 27 1 5
POSSIBLE SITE FOR AIRDRIE CITY CIVIC CENTRE, AUDITORIUM ??

OR COMMUNITY PARK

DRAWN BY ALBERT WILLIS 1403 945 9348
SUGGESTION PLAN NOT TO SCALE MAY 2012
BUNDIE & DISTRICT
SENIORS SOCIAL ACTIVITY
& RECREATION CENTRE

ALBERT WILLIS / 403 945 9348
Lighting the way
Senior unveils new signs to locate addresses at night

Every second is critical when it comes to 911 calls. Which is why local SENIOR, Independent Volunteer, (Initiative creator, Entrepreneur) Albert Willis has introduced a new product—LUMADDRESS REFLECTIVE ADDRESS SIGNS for the safety and welfare of SENIORS.

By way of large, reflective white numbers, these signs are intended to help FIRE, POLICE, AMBULANCE attendants, plus all other “911” Emergency responders easily locate an address in the dark, thus saving precious seconds, and possibly saving a life in the event of an emergency. I think it is something that people would like, said Willis, a seventy-nine-year-old SENIOR.

“LUMADDRESS is something that is really practical & useful, basically it’s FIRE, POLICE, & AMBULANCE, Postal, Taxi, anybody looking for that address.

What the problem is right now, according to the Police & Fire department they get to the area but can’t find the right house, or which house is which, Not necessary for a fire of course, but for a heart attack or something like that they need to get there pretty quick.”

LUMADDRESS offers a “MailBox” & a “SignPost” model designed for the front gate or entrance in order to be visible to vehicles.

It was suggested by one with interest in having a “MailBox” style mounted on the face of her house, which Willis said defeated the purpose of what he is trying to accomplish.

We are trying to show the callers how they can get to the actual house address, so the reflective sign is a double-sided thing that sticks out for vehicles to see from either direction, reflective to 500 feet, in total darkness.

Willis, a two-year resident of Airdrie Alta, is a master Chef, (Instructor) by trade who previously operated LUMADDRESS in Prince George & Abbotsford B.C.

I just want to help people that need the service.

The LUMADDRESS highly reflective house and business signs can be obtained from A.B.C. Safety Sign Products & Advertising, post office Box # 10153 Airdrie main, 2945 Kingsview Blvd: S.E.

Airdrie, Alberta, Canada. T4A OH5

“Just another Volunteer Initiative for SENIORS”.

LUMADDRESS Decorator Reflective Address Signs are made of durable, high impact, UV protected PVC. The bold white reflective numbers are Engineer Grade vinyl on a reflective background of blue or green. Our 18” mailbox/fence model comes with an attached steel mounting bracket and our 30” SIGNPOST is complete with a convenient ground stake. Both the models are double sided to face traffic in each direction. Installation is quick and easy!!

LUMADDRESS signs will not rot, rust, fade or peel and look great as a driveway marker or nestled in your landscaping or front lawn. One of our signs is perfect for you!
WHAT! about LUMADDRESS

“LUMADDRESS” is a new concept of an old idea.
“LUMADDRESS” is the REFLECTIVE street numbers to your home or business.
“LUMADDRESS” is when you call 9-1-1.
The Emergency response teams will see your REFLECTIVE address street numbers brightly shining in the dark, when you need them.
“LUMADDRESS” will allow Firemen, Police, & Ambulance, Taxi, PostPerson, and all others, to locate you by the REFLECTIVE address numbers.
“LUMADDRESS” will allow them to find you.
“LUMADDRESS” offers two styles of REFLECTIVE address street numbers. ie:-
1). Ground level post model, = 30inch “Signpost” double sided, complete with steel ground stake.
2). The Hanging model, = 18inch “Mailbox” double sided, hang or be fixed.
“LUMADDRESS” both (1). & (2). Models do the same job.
“LUMADDRESS” Signpost model comes with double Sided REFLECTIVE address numbers, and 30inch steel spike to place securely in the ground.
“LUMADDRESS” Mailbox model can hang or be affixed to your mailbox post. to the gatepost, or corner of the home building.
“LUMADDRESS” can be seen in both directions.
“LUMADDRESS” is APPROVED by all services....

Senior Sa.R.A. Centre,

Albert Willis 1403 945 9348
The
SENIORS

CHIT-CHAT  MAGAZINE

AIRDRIE &
DISTRICT
SENIORS
SOCIAL
ACTIVITY &
RECREATION
ASSOCIATION
CENTRE
MAGAZINE

What About SENIORS!

You've just gotta read this!

• REMEMBER: ONCE YOU GET OVER THE HILL YOU'LL BEGIN TO PICK UP SPEED.
AGENDA REPORT

Meeting Date (M/D/Y): May 22, 2012

Subject: Bylaw No. B-06/2012

Boards Routed Through: Municipal Planning Commission
Date: May 3, 2012

Description:

Council is being asked to give final readings to Bylaw No. B-06/2012, being a land use amendment proposal for Phase 10 in Cooper’s Crossing.

Background:

An application has been received from D.A. Watt Consulting, on behalf of Westmark Holdings Ltd., to re-designate 3.52 acres of land located in the northern portion of the Cooper’s Crossing Neighbourhood. The subject parcel is currently designated as Direct Control Ten District (DC-10), which has Residential High Density Multi Dwelling District (R-5) rules applied. The proposal would amend this parcel to be re-designated as Residential Low Density Multi Dwelling District (R-3). Based on the prescribed density range of 9 to 13 units per net acre for this District, the projected number of homes for this site will range from 32 to 45 units.

Application Summary:

<table>
<thead>
<tr>
<th><strong>Applicant</strong></th>
<th>D.A. Watt Consulting</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Owner</strong></td>
<td>Westmark Holdings Ltd.</td>
</tr>
<tr>
<td><strong>Legal Description</strong></td>
<td>Portion of NW 36-26-1-W5M; Block 1, Plan 9510863</td>
</tr>
<tr>
<td><strong>Location</strong></td>
<td>In SW Airdrie, in the northern portion of Cooper’s Crossing neighbourhood, adjacent to Yankee Valley Boulevard.</td>
</tr>
</tbody>
</table>
Planning Designation Summary:

<table>
<thead>
<tr>
<th>Plan</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Airdrie City Plan</strong></td>
<td>General Urban Use (Includes residential, local commercial and neighbourhood parks). The proposed amendment complies with the vision and intent of the Airdrie City Plan’s Land Use Concept and Residential Development policies.</td>
</tr>
<tr>
<td><strong>Cooper’s Town Area Structure Plan</strong></td>
<td>Residential Low Density and Residential Multi Dwelling. The proposed amendment conforms to the residential policies in the Cooper’s Town Area Structure Plan.</td>
</tr>
<tr>
<td><strong>Land Use Bylaw District</strong></td>
<td>The land is currently designated as Direct Control Ten District (DC-10), having Residential High Density Multi Dwelling District (R-5) rules applied.</td>
</tr>
<tr>
<td><strong>Existing Uses</strong></td>
<td>Vacant/Undeveloped</td>
</tr>
</tbody>
</table>

Site Location and Context:

![Map of Airdrie with Subject Area highlighted](image-url)
Stakeholder Review:

Bylaw No. B-06/2012 was circulated to City Departments, utility companies, and Provincial agencies. No outstanding issues were raised for the proposed land use amendment.

Planning Considerations:

The current zoning on the subject area would accommodate high density housing. However, after original approvals were granted, subsequent circumstances have necessitated the need to re-evaluate the feasibility and practicality of the current zoning. The following planning issues were considered in order to justify the suitability of an R-3 land use designation:

Statutory Plan Consistency: The Cooper’s Town Area Structure Plan (ASP) is the only statutory document that covers the subject area, as the early development stages of Cooper’s Crossing was applied for through a series of Outline Plans. Exhibit 5: Land Use and Transportation in the ASP illustrates that the subject area is located within an area designated as “Residential Multi Dwelling”, which is compatible with the proposed R-3 zoning. Furthermore, under section 3.5 Residential of the ASP, there are certain policies regarding multi-family site location and situational criteria that would support the down-zoning of the subject area. These policies are:
5. **Multi-family dwelling development areas and boundaries shown on ASP Exhibit 5 are not rigid but should be used as a guide for Neighbourhood Structure Plans and Land Use Redesignations.**

6. **Multi-unit development should be planned in a comprehensive manner with sensitivity to adjacent existing or zoned lower density residential uses.**

7. **The interface between higher density apartment style developments and single detached housing (particularly larger lot estate areas) can be sensitive and will be critically evaluated by the Approving Authority at the Neighbourhood Structure Plan and Land Use Redesignation stages to ensure compatibility.**

**Accessibility Issues:** The City is planning an underpass along Yankee Valley Boulevard to extend under the CPR tracks, which are just to the east of the site. To achieve this, the road will be below grade along the site’s northern boundary, thereby restricting access to Yankee Valley Boulevard. A stormwater retention pond further limits any road access from the east and south of the site. As a result, the only vehicle access point is Cooper’s Commons, which is a private local road within a public easement to the west that runs through an existing condominium community. It can be anticipated that this community would be impacted to a certain degree if an R-5 type development were to be constructed to the east.

**Density:** Originally, the subject parcel was envisioned to be part of a seniors housing complex. With the emergence of the 12-acre commercial area located at the intersection of 8th Street and 40th Avenue (which was recently approved in the Cooper’s Crossing Stage 4 NSP amendment), the focus to provide higher density housing – including seniors housing – has now shifted to the southwest portion of Cooper’s Crossing to be within close proximity of the commercial node. It is anticipated that the decrease of density in the subject area will be offset by higher density yields near the future commercial area.

**Land Use Compatibility:** Under the current DC-10 District, the subject area may have up to 48 units per acre which would translate to 168 homes at a 4-storey height maximum of 13 metres (or 43 feet) at the eave line. The existing residential area immediately west of the site comprises of bungalow and 2-storey attached condominium homes, which is zoned as R-3. An R-5 apartment complex located in this area may be deemed as incompatible with the surrounding residential character. Under an R-3 designation, the density range of 9 to 13 units per acre would translate to 31 to 45 homes for subject site, therefore having less of a visual and traffic volume impact.

**Boards Routed Through:**

On May 3, 2012, the Municipal Planning Commission (MPC) recommended that Council adopt Bylaw No. B-06/2012 by a vote of four to three. The main concern with the Commission members who voted against the Bylaw was over the number of units lost and the subsequent reduction of residential density.
Alternatives:

Council has three alternatives with respect to this Bylaw:

*Alternative One:* That Council gives final readings to Bylaw No. B-06/2012 with or without revision or recommendations.

*Alternative Two:* That Council tables Bylaw No. B-06/2012.

*Alternative Three:* That Council defeats Bylaw B-06/2012.

Based upon the planning considerations listed in this report, Planning staff believes that an R-3 land use designation would be more appropriate for the subject site.

Recommendation:

That City Council gives final readings to Bylaw No. B-06/2012 as presented.

Mark Spence
Senior Planner
BEING A BYLAW of the City of Airdrie, in the Province of Alberta, to amend Bylaw No. B-09/2005, the City of Airdrie Land Use Bylaw.

WHEREAS under the authority and subject to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, and amendments thereto, the Council of the City of Airdrie has adopted Land Use Bylaw No. B-09/2005; and

WHEREAS Council deems it desirable to enact that the said Land Use Bylaw be amended in the manner outlined below, and illustrated in the attached Schedule A;

NOW THEREFORE the Municipal Council of the City of Airdrie in Council duly assembled, enacts as follows:

That Section 2-5 (3) (b) (Land Use Map) of Land Use Bylaw No. B-09/2005 be amended with Bylaw No. B-06/2012 by re-zoning a total of 1.425 hectares (3.52 acres) from Direct Control District 10 (DC-10) to Residential Low Density Multi Dwelling District (R-3) within a residual portion of Block 1, Plan 951 0863 in NW ¼ 36-26-1-W5M, as illustrated in the attached Schedule A.

READ a first time this __________ day of ____________________, 2012.

READ a second time this ______ day of ____________________, 2012.

READ a third time this __________ day of ____________________, 2012.

EXECUTED this _______ day of _______________, 2012

________________________________________
MAYOR

________________________________________
CITY CLERK
AGENDA REPORT

Meeting Date (M/D/Y): 5/22/2012

Subject: Cash and Investments Summary for April 30, 2012

Boards Routed Through: Finance Advisory Committee

Date: 5/7/2012

Description:

Administration provides monthly updates to Council regarding the City’s cash and investments accounts.

Background:

At the end of March the City’s cash and investment balance was $81,680,017 decreasing to $77,183,023 at the end of April.

The balance consists of:

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General bank</td>
<td>$7,947,929</td>
</tr>
<tr>
<td>Genesis Place Account</td>
<td>$22,185</td>
</tr>
<tr>
<td>Nesbitt Burns Cash Account</td>
<td>$753,209</td>
</tr>
<tr>
<td>TD Waterhouse Cash Account</td>
<td>$707,879</td>
</tr>
<tr>
<td><strong>Total Cash</strong></td>
<td><strong>$9,431,202</strong></td>
</tr>
<tr>
<td>Investments</td>
<td>$67,751,821</td>
</tr>
<tr>
<td><strong>Total Cash and Investments</strong></td>
<td><strong>$77,183,023</strong></td>
</tr>
</tbody>
</table>

General Bank Account

Major receipts for the month included:
- $4,177,413 pre-authorized tax and utility payments
- $1,748,254 tax/utility payments and other
- $550,000 transferred from Genesis Place
- $365,790 in Building permits
- $106,670 in GST rebate
$294,695 in Atco & Fortis franchise fees
$104,772 from RCMP for portion of furniture
$172,151 in FCSS grant
$108,048 from Alberta Government for fines

Major expenditures for the month included:
- $3,470,520 for school requisitions
- $2,875,893 for capital costs
- $3,421,004 for payroll costs
- $251,152 for RMW Consulting
- $237,397 for Cardinal Coach Lines
- $77,515 for Microsoft licensing
- $74,675 for FCSS grants
- $47,695 for Super Save Disposal
- $27,807 for Brisbin & Sentis
- $51,915 for AMSQ lease
- $851,474 for other expenditures
- $669,412 for power/utilities
- $270,074 for BMO PO purchases

**Interest Earned**

The following is a summary of the estimated interest earned compared to budget estimates:

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>Projected</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating</td>
<td>$1,593,340</td>
<td>$1,400,000</td>
</tr>
<tr>
<td>Capital</td>
<td>$561,000</td>
<td>$561,000</td>
</tr>
<tr>
<td>Total</td>
<td>$2,154,340</td>
<td>$1,961,000</td>
</tr>
</tbody>
</table>

**Rates of Return**
The following table demonstrates that the annualized rates of return from the previous month have remained essentially unchanged.

<table>
<thead>
<tr>
<th>Annualized Rate of Return</th>
<th>March 2012</th>
<th>April 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bonds</td>
<td>4.91%</td>
<td>4.97%</td>
</tr>
<tr>
<td>Managed Funds - TD</td>
<td>4.84%</td>
<td>4.84%</td>
</tr>
<tr>
<td>Managed Funds - BMO</td>
<td>4.50%</td>
<td>4.50%</td>
</tr>
</tbody>
</table>

**Alternatives/Implications:**
1. Accepts the report for information.
2. Table the report and request additional information.
Finance Advisory Committee accepted the Cash and Investment Summary for April 30, 2012 on May 7, 2012 for information.

**Recommendation:** That City Council accepts the Cash and Investment Summary for April 30, 2012 for information.
# Investment Portfolio Summary
April 30, 2012

## Asset Mix

<table>
<thead>
<tr>
<th>Investment Type</th>
<th>Book Value</th>
<th>This Year’s Interest</th>
<th>Annualized Rate of Return</th>
<th>Benchmark Measure</th>
<th>YTD Benchmark % of Portfolio</th>
<th>Maximum % of Portfolio</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Operating Portfolio (Maturity less than 1 year)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash &amp; Cash Equivalents</td>
<td>$1,461,088.17</td>
<td>$0.00</td>
<td>91-day T-Bill Rate</td>
<td>NA</td>
<td>2.11%</td>
<td>100.00%</td>
</tr>
<tr>
<td>Bonds</td>
<td>$34,200,740.97</td>
<td>$229,067.91</td>
<td>2.26%</td>
<td>Step Up Bonds</td>
<td>49.41%</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$35,661,829.14</td>
<td>$229,067.91</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Non-Operating Portfolio (Maturity greater than 1 year)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bonds</td>
<td>$22,512,937.18</td>
<td>$771,888.31</td>
<td>4.97%</td>
<td>Short-term Gov’t</td>
<td>3.70%</td>
<td>32.53%</td>
</tr>
<tr>
<td>Managed Funds TD</td>
<td>$4,223,368.56</td>
<td>$181,731.84</td>
<td>4.84%</td>
<td>Short-term Gov’t</td>
<td>3.70%</td>
<td>6.10%</td>
</tr>
<tr>
<td>Managed Funds BMO</td>
<td>$6,814,774.26</td>
<td>$306,522.21</td>
<td>4.50%</td>
<td>Midterm Govt</td>
<td>8.95%</td>
<td>9.85%</td>
</tr>
<tr>
<td></td>
<td>$33,551,080.00</td>
<td>$1,260,142.36</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$69,212,909.14</td>
<td>$1,489,210.27</td>
<td></td>
<td></td>
<td></td>
<td>100.00%</td>
</tr>
</tbody>
</table>

## Investment Mix - All funds

<table>
<thead>
<tr>
<th>Investment Vehicle</th>
<th>Book Value</th>
<th>% of Portfolio</th>
<th>Maximum % of portfolio</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash</td>
<td>1,461,088.17</td>
<td>2.11%</td>
<td></td>
</tr>
<tr>
<td>Federal / Provincial Government</td>
<td>$17,361,980.25</td>
<td>25.08%</td>
<td>100.00%</td>
</tr>
<tr>
<td>Canadian Chartered Banks</td>
<td>$34,409,961.67</td>
<td>49.72%</td>
<td>50.00%</td>
</tr>
<tr>
<td>Corporate Bonds</td>
<td>$4,941,736.23</td>
<td>7.14%</td>
<td>25.00%</td>
</tr>
<tr>
<td>Managed Funds</td>
<td>$11,038,142.82</td>
<td>15.95%</td>
<td>15.00%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$69,212,909.14</td>
<td>100.00%</td>
<td></td>
</tr>
</tbody>
</table>

## Investments based on Book Value

<table>
<thead>
<tr>
<th>Investment Vehicle</th>
<th>Book Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash &amp; Cash Equivalents</td>
<td>1,461,088.17</td>
</tr>
<tr>
<td>BMO - Bonds</td>
<td>19,209,772.61</td>
</tr>
<tr>
<td>BMO - Managed Funds</td>
<td>6,814,774.26</td>
</tr>
<tr>
<td>TD - Bonds</td>
<td>37,503,905.54</td>
</tr>
<tr>
<td>TD Managed Funds</td>
<td>4,223,368.56</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$69,212,909.14</td>
</tr>
</tbody>
</table>

## Investment Activity

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>31-Mar-12</td>
<td>Investments Beginning Balance</td>
<td></td>
<td>$69,696,622.30</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Purchase 109</td>
<td>3,500,000.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Sell 76, 79</td>
<td>(5,444,801.34)</td>
</tr>
<tr>
<td>30-Apr-12</td>
<td>Investments Closing Balance</td>
<td></td>
<td>$67,751,820.96</td>
</tr>
<tr>
<td>Date</td>
<td>Activity</td>
<td>Description</td>
<td>Amount</td>
</tr>
<tr>
<td>------------</td>
<td>----------</td>
<td>------------------------------</td>
<td>--------------</td>
</tr>
<tr>
<td>31-Mar-12</td>
<td></td>
<td>Cash Beginning Balance</td>
<td>$4,329,409.85</td>
</tr>
<tr>
<td></td>
<td>FEE</td>
<td>TD Premier fees</td>
<td>($2,432.08)</td>
</tr>
<tr>
<td></td>
<td>FEE</td>
<td>BMO Blueprint fee</td>
<td>($10,862.42)</td>
</tr>
<tr>
<td></td>
<td>Interest</td>
<td>Bank accounts</td>
<td>$673.39</td>
</tr>
<tr>
<td></td>
<td>Interest</td>
<td>Bond 271</td>
<td>$40,000.00</td>
</tr>
<tr>
<td></td>
<td>Interest</td>
<td>Bond 216,227,250,279,298</td>
<td>$6,378.75</td>
</tr>
<tr>
<td></td>
<td>Interest</td>
<td>Bond 6,20,64,47,94</td>
<td>$13,282.50</td>
</tr>
<tr>
<td></td>
<td>Interest</td>
<td>Bond 104</td>
<td>$19,479.20</td>
</tr>
<tr>
<td></td>
<td>Interest</td>
<td>Bond 76, 79</td>
<td>$22,935.42</td>
</tr>
<tr>
<td></td>
<td>Interest</td>
<td>BOND 76, 79 SOLD</td>
<td>$3,770.21</td>
</tr>
<tr>
<td></td>
<td>Interest</td>
<td>bond 102</td>
<td>$27,000.00</td>
</tr>
<tr>
<td></td>
<td>Interest</td>
<td>Bond 100</td>
<td>$4,583.34</td>
</tr>
<tr>
<td></td>
<td>Interest</td>
<td>Bond 97</td>
<td>$23,625.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Activity</td>
<td>($3,016,754.99)</td>
</tr>
<tr>
<td>30-Apr-12</td>
<td></td>
<td>Cash Closing Balance</td>
<td>$1,461,088.17</td>
</tr>
<tr>
<td>30-Apr-12</td>
<td></td>
<td>Total Investments &amp; Cash</td>
<td>$69,212,909.13</td>
</tr>
</tbody>
</table>
### Investment Balances

<table>
<thead>
<tr>
<th>Account</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>General account</td>
<td>7,947,929.46</td>
</tr>
<tr>
<td>Recreation &amp; Wellness Centre Account</td>
<td>22,184.71</td>
</tr>
<tr>
<td>Nesbitt Burns Account</td>
<td>753,209.14</td>
</tr>
<tr>
<td>TD Evergreen Account</td>
<td>707,878.98</td>
</tr>
<tr>
<td>Investments</td>
<td>67,751,820.96</td>
</tr>
</tbody>
</table>

### City of Airdrie

**Comparative Cash Position**

**As at April 30, 2012**

**Cash Position = Bank Balances + Investments**

- **2008**: January, February, March, April, May, June, July, August, September, October, November, December
- **2009**: January, February, March, April, May, June, July, August, September, October, November, December
- **2010**: January, February, March, April, May, June, July, August, September, October, November, December
- **2011**: January, February, March, April, May, June, July, August, September, October, November, December
- **2012**: January, February, March, April, May, June, July, August, September, October, November, December
AGENDA REPORT

Meeting Date (M/D/Y): May 22, 2012

Subject: Yankee Valley Boulevard / Luxstone Boulevard Traffic Signal

Boards Routed Through: City Council

Date: 5/22/2012

Description:

Staff is presenting information related to an operational review of the intersection of Yankee Valley Boulevard (Blvd) / Luxstone Blvd. This includes the traffic signal operation as well as the functionality of the intersection.

Background:

At the City Council meeting of April 2, 2012, Council, in response to public concern, requested that staff review the traffic signal operation at the intersection noted above. Specific concerns identified were the southbound left turn movement being delayed due to pedestrian traffic, as well as pedestrian safety. Consideration of an advance left turn arrow was suggested to possibly mitigate concerns.

An inspection of the intersection and signal controller was conducted on April 17, 2012. Staff can report that all aspects of the traffic signal operation were functioning normally. All pedestrian push buttons and lights were functioning. Road line markings were visible with typical wearing for this time of year. Southbound left-turn warrants were conducted and summarized on Schedule A attached.

Staff interviewed the Principal of St. Martin de Porres School and two concerns from the school's perspective were noted:

1. Vehicles not yielding to pedestrians at the northeast crosswalk of the intersection.

2. The after school bell time can be congested with buses and student vehicles exiting onto Yankee Valley Blvd.
An investigation on May 16th identified the following:

1. The crosswalk on the northeast corner is marked with lines and a pedestrian crossing sign on the curb side. This is typical for intersections of this geometry.

2. The after school traffic, although intense, is short in duration (15 minutes). A left-turn warrant was conducted and summarized on Schedule A.

Attached is an air-photo of the intersection as it looks today. It is not built to the ultimate configuration. Eventually, there will be three lanes of traffic in each direction on Yankee Valley Blvd. With that road widening, dedicated right turn lanes would be constructed on the Coopers Crossing leg (south side of the intersection). A dedicated northbound right turn lane would improve the southbound left turn issue as currently, numerous vehicles turn right from Coopers Crossing (northbound to eastbound). Without a dedicated right-turn lane, the southbound left-turn vehicles may wait to turn. This is compounded by the fact Morningside residents must all exit their subdivision via this intersection (in the absence of a 40th Avenue connector to 8th Street).

**Boards Routed Through:**

N/A

**Alternatives/Implications:**

1. No traffic signal improvements are warranted at this time. Warrants are regularly conducted on all major intersections in the City.

2. A capital project is being considered for 2013 to construct a dedicated right-turn lane as shown on the attached plan. This would improve traffic flow for both northbound and southbound. Cost: $80,000.

**Public Relations/Marketing Plan:**

N/A

**Recommendation:** That City Council accepts this report as information.

Ken Velcic
Municipal Engineering Technologist
A warrant for an advance left turn arrow was conducted during the AM and PM peak periods for the southbound left-turn. The criteria for warranting a left turn arrow is: A minimum of 100 vehicles turn left in one hour with at least 25% unable to turn within one cycle OR an average of four left-turn collisions per year over a three year period. The results of this warrant are as follows:

The left turn AM peak hour was 7:11am to 8:11am.
- 354 vehicles were recorded southbound left-turn.
- 4 vehicles were unable to turn within one cycle (1.1% of total).
- Six pedestrians were recorded crossing Yankee Valley Blvd.

The left turn PM peak hour was 2:45pm to 3:45pm.
- 183 vehicles were recorded southbound left-turn.
- 18 vehicles were unable to turn within one cycle (9.8% of total).
- Sixteen pedestrians were recorded crossing Yankee Valley Blvd.

Collision data identified five “left turn – across path” collisions recorded over a three year period at this intersection (2008-2010). Note: The collision data does not provide enough information to determine which direction of travel these left-turn collisions occurred. On the assumption that all of these collisions were southbound left-turn related, that would average 1.7 per year.

Based on this information, a left-turn arrow is not warranted for southbound at this time.

Other operational items of note:

- The maximum green time for north/south traffic is 25 seconds. This increases to 34 seconds if pedestrians activate the crossing. The total length of the north/south crosswalk (crossing Yankee Valley Blvd) is 28 meters which requires a minimum of 31 seconds needed for a pedestrian to cross (average pedestrian speed of 1.1m/s).

- One pedestrian/vehicle collision was recorded in a three year period (2008-2010).
AGENDA REPORT

Meeting Date (M/D/Y): 5/22/2012

Subject: Jensen Park Redevelopment Plan

Boards Routed Through:                  Date:
Corporate Planning Team                        2/02/2012
Community Service Advisory Board             2/13/2012
City Council                                 2/21/2012

Description:

Staff is presenting the final plan for the redevelopment of Jensen Park.

Background:

As an outcome of the February 21, 2012 Council meeting, Parks and Community Services staff were directed to engage the public regarding the redesign of Jensen Park and return to Council with a final design prior to redevelopment of the park. To that end, the Parks and Community Services team have hosted two open houses showcasing preliminary concepts for the redevelopment of Jensen Park emphasizing the enhancement of the park into a passive, historically interpretive and educationally themed outdoor space incorporating:

- New pathways
- Early 1900’s styled gazebo, benches and perennial/shrub beds.
- Low level ambient lighting
- Interpretive/historic plaques
- A western themed playground

During the first open house held on March 22, 2012, City staff presented two concepts (attachments #1 and #2). As part of the process staff encouraged the participants to add ideas that would be incorporated into a final design to be unveiled at a second open house (attachment #3). Of those attending, 95% were supportive or very supportive of redeveloping Jensen Park as a historical interpretive park. Some citizens who attended still wanted to see the redevelopment of the spray park as part of the park redesign.
At the second open house on May 2, 2012 the third concept integrated the majority of ideas from the first open house. In addition the second open house provided an opportunity for the participants to vote on playground components and perennials for the park (attachments #4 and #5). This third concept for the park was also displayed on the City website for public comments. Of those attending the second open house, again, 95% were supportive or very supportive of the public design process to redesign the park into an interpretive park and had the following suggestions for the design.

- Gazebo should be designed so interior does not allow roosting for birds
- Need a variety of vegetation
- Suggestion for ‘archway’ sign at the park entrance
- Remove pea gravel and have rubber base
- Suggested that we make parking area smaller in order to have more green space
- Would like to see tables with metal edges for small portable BBQ’s
- Some citizens would have liked a modest spray park.

During both open houses attempts have been made to incorporate as many of the public’s ideas as possible for the redevelopment of the park within the existing budget. As a result of the public design process the third and final concept is presented for final approval of Council.

Alternatives/Implications:

Alternative 1
Council approves the final plan for the redevelopment of Jensen Park. Staff will move on with the construction drawings, tender and construction in 2012.

Alternative 2
Council approves the final plan for the redevelopment of Jensen Park with changes.

Alternative 3
Council does not approve the plan.

Public Relations/Marketing Plan:

Communications will work with Parks during the construction to ensure the public is aware of the stages of the redevelopment process. All news media will be contacted and website updates will occur as required.
**Recommendation:** That Council endorses the recommendation of the Community Services Advisory Board for the redevelopment of Jensen Park.

__________________________________________
Archie Lang  
Manager, Parks and Public Works

| Presenter: Archie Lang | Attachments: | #1 – Concept 1 | #2 – Concept 2 | #3 – Concept 3 | #4 – Playground and Perennial Voting |
AGENDA REPORT

Meeting Date (M/D/Y): 5/22/2012

Subject: Guidelines for Banners Placed at Arenas

Boards Routed Through: Date:
City Council 5/22/2012
Community Services Advisory Board 5/14/2012

Description:

Staff is presenting guidelines for banners placed at arenas.

Background:

The Arena Operations Team has received up to 30 requests within a single season (September to February) to hang banners within the arena facility. These banners ranged in size and length as well as design and color. These banners are usually dropped off on a Monday afternoon after a weekend tournament is competed with the request that it be placed in the rafters before Thursday’s regular practice time.

Banners placed from the rafters require staff to be trained and have a high level of competency with personal fall arrest systems as outlined by OHS. This process becomes more complicated when devices or machinery are placed on an ice surface as the main support or grounding system. The City does have a Genie lift that is used between Genesis Place, Ron Ebbesen Arena and Plainsmen Arena for maintenance and repairs of overhead work. This lift must be transported from each building by truck courier. Work is scheduled to mitigate costs of moving the lift from one location to another. This lift is a battery powered machine and capacity of charging does not allow for this unit to reach the required facility on a single charge.

Airdrie Minor Hockey Association has over 1100 participants with more than 60 teams within their association. On average each of these teams would play in 4 or more tournaments throughout the season. If just 30% of these tournaments offer banners for every division within the tournament the potential is for over 70 banners to be won each year. Winning 50% of these tournaments would have 35 banners per year.
The guidelines that are currently being applied to prioritize which banners are installed for all user groups are National, Provincial or League Championships (CAHL) only. Banners that meet the criteria will be put up at the end of the season only.

Banners that are over the ice surface present a major concern during the ice making process. These banners absorb water and then drip down onto the ice surface causing mounds of ice to form. These mounds of ice then need to be chipped off before the staff can continue with the ice making process. The Arena Operations Team is working on a new system that will have a cable that runs the full length of the ice surface directly over top of the benches. This system will also work in Phase III of Genesis Place hanging banners directly across from the viewing areas but not over the ice services.

Banners could be added to and removed from this cable once at the end of the year as space is made available. An example would be 12 banners were received by the Arena Operations Staff and meet the required criteria. Arena Operations Staff would remove 12 banners from the left hand side of the cable (oldest banners) and then move the remaining banners down the cable creating additional space on the right side for the 12 new banners that meet the outlined criteria.

Alternatives/Implications:

Alternative #1 – Council could direct administration to continue under the existing guidelines for banners placed at the arenas

Alternative #2 – Council could direct administration that all banners received at the Arena Office must be placed up at the end of the season or sooner.

Alternative #3 – Council could expand or minimize the existing guidelines of National, Provincial or League Championships only.

Recommendation: That City Council endorses the recommendation of the Community Services Advisory Board to approve Alternative #1 to direct administration to continue under the guidelines for banners of National, Provincial or League Championships. Banners will be put up once a year.

Greg Lockert
Manager Genesis Place / Arena Operations
AGENDA REPORT

Meeting Date (M/D/Y): 04/06/2012

Subject: Engagement Sessions for LUB & City Plan Updates

Boards Routed Through: City Council

Date: 04/06/2012

Description:

The City of Airdrie Planning and Development Department will be hosting a Residential Community Forum, May 29th, 2012 and a Business Community Forum on June 7th, 2012 at Genesis Place. This is an opportunity for the Planning and Development Department to provide residents and business with information on the Land Use Bylaw Rewrite, MDP Update and gather input on issues and directions identified by staff.

Background:

The City of Airdrie Planning and Development Department initiated the review of the current Land Use Bylaw No. B-09/2005 in January 2011. Administration completed Phase 1 of this project, and presented the Phase 2 Work Plan to City Council on April 17th, 2012. In March 2012, City Council adopted the AirdrieOne Sustainability Plan, which is being implemented with the update of current City Plan to reflect the priorities identified in AirdrieOne.

The two projects provide an opportunity for Administration to consult with residents and businesses on the policy framework and regulations that impact growth and development. To date, administration has acquired feedback from the development and building community through a Focus Group, held March 21st, and from the Public through an online survey held from April 3rd -April 29th. The results from both engagement activities are attached. As a next step Administration is hosting the following events in May and June:

1. Tuesday, May 29th, 6:00-8:00 PM, Genesis Place- Rotary Room: Administration is hosting an interactive forum on the topic of ‘Building Better Neighbourhoods’ to inform and seek input from Airdrie Residents on the City Plan Update and Land Use Bylaw Rewrite.
2. Thursday, June 7th, 8:00-10:00 AM, Genesis Place- Rotary Room:
   Administration is hosting an interactive forum on the topic of “Planning for
   Prosperity” to inform and seek input from the Airdrie Business Community on
   Airdrie’s plans, policies and regulations.

   Administration is further requesting the attendance of City Councilors at either/both events.

   Recommendation:

   That City Council accepts this report for information.

   Naren Garg
   Senior Planner

   Presenter: Jamie Dugdale & Amber Osadan-Ullman
   Attachments:
AGENDA REPORT

Meeting Date (M/D/Y): 5/22/2012

Subject: Budget Amendment – Final Plainsmen Redevelopment Project Cost

Boards Routed Through: Finance Advisory Committee  Date:  5/14/2012

Description:
Final reconciliation of the Plainsmen Arena Redevelopment capital budget has resulted in a need for a budget adjustment.

Background:
At the May 2, 2011 meeting, Council endorsed the completion of Phase 2 of the Plainsmen Arena Redevelopment at an estimated cost of $3,490,000. The components making up the estimated costs were detailed within the agenda report and included $2,983,000 in construction costs, $300,000 in construction contingency and $200,000 in design fees.

The site was mobilized the second week of May 2011 and the project was completed in October. The City of Airdrie Project Manager had signed off on project substantial completion late December 2011.

Grant dollars associated with this project required claims to be submitted no later than January 31, 2012. Qualifying expenditures for this grant could only be made for expenses that were incurred by October 31, 2011 and were invoiced and paid out by the January 31, 2012. All City departments involved in this project were well aware of the grant requirement. Construction progress payments and information received from City departments led
Financial Services to understand that the project was complete and under budget by approximately $120,000.

In late February, staff became aware through discussions with their consultant that there were further costs that had not been paid by the City of Airdrie. The initial overage estimate was in excess of $300,000. Council was advised immediately. Over the subsequent eight weeks, it was discovered that the additional costs were authorized, but were not budgeted for, and in some instances, purchase orders were not issued for some smaller scopes of work. A carryforward of $118,737 was made and related to unspent capital dollars for the Plainsmen project (see second chart below).

Staff has worked towards uncovering all outstanding invoices. Discussions and reviews have been conducted with the contractors and consultants, and all known vendors involved have been contacted to determine if any additional invoices are outstanding. Final totals for the Plainsmen Redevelopment capital project are as outlined in the table below.

<table>
<thead>
<tr>
<th>Approved Budget</th>
<th>Actual and Projected Costs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Construction</td>
<td>$2,983,000</td>
</tr>
<tr>
<td>Contingency</td>
<td>300,000</td>
</tr>
<tr>
<td>Design Fees</td>
<td>207,000</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Budget</td>
<td>$3,490,000</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Actual and projected costs are detailed by year as follows:

<table>
<thead>
<tr>
<th>2011 Approved Budget</th>
<th>2011 Actual Expenses</th>
<th>2011 Unspent (Carryforward)</th>
<th>2012 Projected Costs</th>
<th>Total Projected Costs</th>
</tr>
</thead>
<tbody>
<tr>
<td>$3,490,000</td>
<td>$3,371,263</td>
<td>$118,737</td>
<td>$246,193</td>
<td>$3,617,456</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Over budget</td>
<td>$127,456</td>
</tr>
</tbody>
</table>

The final project expenses are $127,456 higher than the approved project budget. Building permits, geotechnical, site surveying and civil engineering contribute to the majority of
increased cost. Change orders for the project mainly consist of three large items: additional earth works $140,000; new interior cladding $47,000; and painting of steel beams $25,000.

Administration is in the process of implementing improved processes and internal controls to prevent the recurrence of this type of situation. These changes were identified in the February 6, 2012 Budget and Cost Projection Errors – Fire Halls Council agenda report.

Senior Administration has determined that the 2012 Gateway Fire Hall design project for $321,000 can be delayed as a result of the fire service level review. Administration is suggesting that MSI funds allocated to the Gateway project be applied to cover the $128,000 for the Plainsmen Arena Redevelopment project.

Alternatives and Implications:

Alternative 1: Accept the Finance Advisory Committee’s recommendation and fund the overage in the Plainsmen Renovation capital project with MSI grant dollars redirected from the Gateway Fire Hall. This alternative will optimize the use of grant dollars available.

Alternative 2: Direct Finance Advisory Committee to determine a different means of funding.

Boards Routed Through:

On May 14, 2012, Finance Advisory Committee recommended to Council to increase the 2012 Plainsmen capital budget by $128,000, fund the $128,000 with MSI grant dollars, and to defer the 2012 Gateway Fire Hall design capital project to 2013.

Recommendation: That City Council amends the 2012 capital budget by increasing the Plainsmen Redevelopment project by $128,000, funding the budget addition through grant dollars redirected from the 2012 Gateway Fire Hall capital project, and moving the Gateway Fire Hall project to 2013.

______________________________
Michelle Lock
Director of Community Services
Lucy Wiwcharuk, CMA
Acting Manager of Finance and IT
AGENDA REPORT

Meeting Date (M/D/Y): 5/22/2012

Subject: New Bert Church Theatre Agreement

Boards Routed Through: Community Services Advisory Board
Date: 5/14/2012

Description:

Council is being presented with a proposed new Theatre Agreement between Rocky View Schools and the City of Airdrie.

Background:

In September 2010, the Community Services Advisory Board and City Council endorsed a proposal for a City funded facility expansion for the Bert Church Theatre. After endorsement, staff had the proposal brought forward to the Rocky View Schools Board of Trustees, who supported the City’s plans for expansion.

Rocky View Schools suggested that rather than placing the City on title for the expansion, which was initially discussed as a means of securing the City’s investment, the City consider a long-term exclusive use lease with the Board for the existing Theatre as well as the new expansion.

The City’s Legislative Services and Corporate Properties departments both reviewed this option and advised that a long-term lease would indeed be the most appropriate and logistically feasible means of securing the City’s interest in the Bert Church Theatre facility over its entire useful life.

As a result, staff brought forward a report to the Community Services Advisory Board on July 11, 2011, outlining Corporate Properties’ recommendation of negotiating a lease of no less than 25 years including terms of operating expenses for the theatre itself, reciprocal use to be negotiated, and other operating matters as necessary.

The attached proposed Theatre Agreement was subsequently drafted and after several reiterations has obtained approvals from both Rocky View Schools and City of Airdrie staff.
Terms of the new agreement pertaining to the operation of and shared access to the existing theatre facility remain the same as in the 1999 Agreement. Cost sharing arrangements for the maintenance and upgrades to all furnishings, fixtures and equipment for the existing theatre facility also remain unchanged under the new agreement. The only change of note made to the new agreement as it pertains to the existing theatre facility is with regards to maintenance of the current facility’s architectural and mechanical systems. It has now been agreed that Rocky View Schools (RVS) shall bear 100% of the cost of all of these specific repairs and upgrades.

All other new terms contained in the 2012 Theatre Agreement have been negotiated to address the ownership, operation and maintenance of, and terms of exclusive use for the new expansion areas of the theatre facility. The key components of the new agreement include:

1. A new 50-year term of agreement regarding joint use of the entire theatre facility, which includes both the new areas to be constructed by the City and the existing theatre auditorium. The new agreement may only be terminated by the mutual consent of both parties during its term. The 1999 Agreement allows either party to dissolve the agreement at any time with just two years’ notice.
2. The new agreement stipulates that the City shall have exclusive use of all of the expansion areas at all times, but also allows for some reciprocal use of the space by RVS at the City’s discretion.
3. Ownership of the theatre facility remains with Rocky View Schools as it comprises part of the Bert Church High School facility. Rocky View School Division’s ownership of the entire facility and lands was the foundation of the original Agreement at the time of construction in 1981. The land that the additional theatre space is being constructed on is RVS lands, and as such it is most expedient and efficient to assign exclusive use of the facility through a lease such as is proposed in this report.
4. Any dispute resolution with regards to the 2012 Agreement is to be resolved by a co-operative effort between the Secretary-Treasurer of RVS and the City Manager. The 1999 Agreement states that the Secretary-Treasurer of RVS alone has the power to resolve any disputes.
5. RVS will pay all of the utilities for the entire facility, including the new areas to be constructed by the City for the full term of the agreement.
6. The City of Airdrie shall be solely responsible for the cost of maintenance and repairs of all kinds, including architectural and mechanical for all the expansion areas.
7. RVS will maintain building insurance on the entire theatre facility, including the new areas to be constructed by the City, and must use any money received from such insurance policies to rebuild or repair the facility as contemplated under the 2012 Theatre Agreement. No such stipulation exists in the 1999 Agreement.

The 2012 Agreement also provides for some new and updated terms regarding each partner’s responsibilities pertaining to liability insurance and indemnification. These responsibilities are shared on an equal basis.

The document is now ready to be formally endorsed by City Council and has recently been formally endorsed by the Rocky View Schools Board of Trustees.
Alternatives/Implications:

1. That Council endorses the proposed 2012 Theatre Agreement between Rocky View Schools and the City of Airdrie as presented.

2. That Council provides staff with direction on changes it would like to see in the Theatre Agreement. Depending on the changes required, project delays may be realized.

Public Relations/Marketing Plan:
N/A

Boards Routed Through:
On May 14, 2012 the Community Services Advisory Board endorsed the proposed 2012 Theatre Agreement between Rocky View Schools and the City of Airdrie.

Recommendation: That Council endorses the new 2012 Theatre Agreement between Rocky View Schools and the City of Airdrie as presented.

Dennis Tinkler
Theatre Manager
On March 27, 2012, Airdrie Transit received a letter from the Canadian National Institute of the Blind (CNIB) requesting the 93 blind and partially sighted clients in Airdrie have access to public transit free of charge. This staff report identifies the potential implications of implementation of such a policy.

Background:

The issue of implementing a fare policy specific to CNIB cardholders dates back to the then Social Planning Board (SPB) in March 2006. At that time a representative from the CNIB in concert with a resident approached the SPB requesting a fare policy exempting valid CNIB cardholders from public transit user fees. Such a fare policy was determined to be contrary to the principles of universality and equity identified as the cornerstones of Airdrie Transit. Based on these principles, administration recommended the following strategy to the SPB in April 2006:

- No additional discount above the Transit Rider Support Program will be offered to CNIB cardholders;
- Any resident with an ACCESS Airdrie eligibility card or equivalent, such as a CNIB card, will be permitted fare exemption from using the routed, public transit service;
- The change will be monitored closely over the next few months and will be considered a pilot program until the end of 2006; and
- At the end of 2006, if the program is successful, it will be formalized in the City’s Fees and Charges Bylaw.
Upon review of the report and subsequent research, Administration has discovered no formalized adoption of such a policy within the City’s Fees and Charges Bylaw.

**Existing User Fee Policy**

The existing user fee policy requires payment of transit services by all users. This includes ACCESS Airdrie clients using local or the regional ICE service as outlined in the ACCESS Airdrie Handbook. This promotes the principles of universality and equality.

That being said, despite no formal adoption of a fare policy or direction provided by Transit administration, our contracted service provider has carried valid CNIB cardholders on all of Airdrie Transit’s family of services free of charge. This has created inconsistencies among transit operators and has created challenges for Transit administration to meet the principles of universality and equity. Administration is aware of up to eight registered ACCESS Airdrie clients who are using transit services, including the curb-to-curb ACCESS Airdrie paratransit, fare exempt.

**Current Registered CNIB Cardholders**

Airdrie Transit’s ACCESS Airdrie database has identified 9 registered clients who are blind or partially sighted. This is approximately 10% of the 93 blind or partially sighted clients identified by the CNIB. This indicates the majority, 90% or 89 clients, currently do not use Airdrie Transit services or have qualified for ACCESS Airdrie eligibility under other criteria such as living in an assisted living facility.

The importance of public transit to clients who are blind or partially sighted cannot be understated. For many of these clients, Airdrie Transit provides their only transportation alternative to access education, employment opportunities and encouraging mobility within the community. Clients have utilized all of Airdrie Transit’s family of services – ICE, local and ACCESS paratransit.

**Benchmark Communities**

The City of Airdrie is one of the only communities within Alberta who operate a municipal transit service without a formalized policy for CNIB cardholders as seen in Table 1 below:

<table>
<thead>
<tr>
<th>Community</th>
<th>CNIB Fare Policy</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Airdrie</td>
<td>No</td>
<td>Last reviewed April 2006</td>
</tr>
<tr>
<td>Grande Prairie</td>
<td>Yes</td>
<td>CNIB &amp; AISH clients receive free conventional transit.</td>
</tr>
<tr>
<td>Lethbridge</td>
<td>Yes</td>
<td>CNIB receive free local transit.</td>
</tr>
<tr>
<td>Medicine Hat</td>
<td>Yes</td>
<td>CNIB and paratransit clients receive free conventional transit.</td>
</tr>
<tr>
<td>Red Deer</td>
<td>Yes</td>
<td>CNIB and paratransit clients receive free conventional transit.</td>
</tr>
</tbody>
</table>
In addition to the benchmark communities listed in Table 1, policies related to user fees for valid CNIB cardholders exist in Calgary, Edmonton, Strathcona County and Fort McMurray.

All benchmark communities reported the fare policy for valid CNIB cardholders applied to conventional transit services only. Specialized curb-to-curb or door-to-door services require a payment of a user fee to access this level of service.

**Boards Routed Through:**

This issue was first presented to the SPB in March 2006. Administration reported back to the SPB in April 2006 with the strategy as included in the background of this report. The strategy was unanimously endorsed by the SPB.

**Alternatives/Implications:**

**Alternative #1**
Maintain the existing policy whereby any user accessing a transit service is required to pay the corresponding fee for the service. This would require valid CNIB cardholders to pay for all transit services and may result in lobbying by this advocacy group for fare exempt transit within the community to better align with policies in benchmark communities.

Alternative #1 would have no impact on current policies or operating guidelines.

**Alternative #2**
Introduce a fare policy whereby valid CNIB cardholders could access fixed route local transit services fare exempt. CNIB cardholders would be required to apply for and pay any user fees related to the ACCESS Airdrie paratransit service, user fees for the curb-to-curb community route, shared ride dial-a-bus and the regional ICE service.

One of the implications of implementing such a fare policy would be the perceived inequality of offering fare exempt transit to a specific group. Eligible clients of the ACCESS Airdrie service may request a similar policy of fare exempt local transit.

A fare policy limited to valid CNIB cardholders would not have a significant impact on budgeted revenues (less than $500).

**Alternative #3**
Introduce a fare policy whereby all valid CNIB cardholders and eligible ACCESS Airdrie users could access local transit services fare exempt. Similar to Alternative #2, this fare exemption would be for fixed route local service only and not involved curb-to-curb services such as ACCESS Airdrie, community route, shared ride dial-a-bus or the regional ICE service.
This policy would require CNIB cardholders to comply with Airdrie Transit’s eligibility requirements for the ACCESS Airdrie service. To ensure convenience to transit operators it would be recommended the only valid proof of eligibility be the City’s ACCESS Airdrie card.

There are a number of potential implications of introducing such a policy. First, there is potential such a policy may encourage ACCESS Airdrie clients to utilize the local fixed route system more frequently. This would in-turn increase the local ridership and effectiveness of service delivery while reducing demand on the response demand ACCESS Airdrie paratransit service. Second, there is the potential such a policy may have an impact on transit revenues. Currently, ACCESS Airdrie clients pay a user-fee for all transit services including local fixed route. The introduction of a fare exempt policy would remove this revenue stream. Depending on the level of uptake of this policy, Airdrie Transit may request a higher level of operating contributions from rate payers to account for lost passenger revenues. The impact on revenues is anticipated to be between $500 - $1000 annually.

**Alternative #4**

Introduce a fare policy whereby all valid CNIB cardholders and eligible ACCESS Airdrie clients travel on conventional transit services fare exempt. This would include fare exemptions for the fixed route local service, community route, shared-ride dial-a-bus and regional ICE service. The fare exemption would not be extended to ACCESS Airdrie paratransit services as this is a premium service based on meeting Council approved eligibility criteria.

Alternative #4 is similar to Alternative #3 with the exceptions of including the community route, shared ride dial-a-bus and regional ICE service for fare exemption. The elimination of a fare for all conventional transit services will have an impact on user fee revenues. The community route operates very similar to ACCESS Airdrie as a curb-to-curb service and thus provides a higher level of value than local transit. The service attracts a high number of ACCESS Airdrie clients and providing the service fare exempt would have a major impact on this service’s ability to generate a revenue stream.

There are a number of implications of a fare exempt policy on the regional ICE service. At the present time there is limited capacity on the regional ICE service due to the success of the service. Many trips include standees, and introducing such a policy at present time would continue to put strain on the existing service levels. In addition, Council has directed administration to operate regional transit services on a cost-recovery model. Introduction of a fare exempt policy on this service would be contrary to the directive set by Council.

**Public Relations/Marketing Plan:**

Administration has been in contact with registered ACCESS Airdrie clients who are also valid CNIB cardholders to explain the changes to their existing situation. Administration will provide transit training for those ACCESS Airdrie clients (including CNIB cardholders) interested in utilizing the local transit system.

Transit administration would recommend a grace period ending June 30, 2012 to introduce impacted CNIB clients to the change in fare policy. This will allow clients to complete previously booked trips for June without any change in service standards.
Recommendation: That Council endorses the recommendation of the Community Services Advisory Board of Alternative #3 which includes:

- Introducing a fare policy whereby all valid CNIB cardholders and eligible ACCESS Airdrie users could use local transit services fare exempt.

- Requiring CNIB cardholders to comply with Airdrie Transit’s eligibility requirements for the ACCESS Airdrie service. Requiring the City’s ACCESS Airdrie card as proof of eligibility to transit operators.

Chris Maclsaac
Transit Coordinator

Presenter: Chris Maclsaac
Attachments: CNIB Letter to City Council
Public Transit Fee Waiver for CNIB Cardholders
ACCESS Airdrie Paratransit Fare Policy
March 27, 2012

Peter Brown
Mayor, City of Airdrie
400 Main Street SE,
Airdrie, Alberta
T4B 3C3

Dear Mr. Brown:

On behalf of CNIB and its 93 blind and partially sighted clients in the Airdrie community, I would like to urge Airdrie City Council to endorse a policy allowing our clients to use a valid CNIB identification card to access Airdrie public transit free of charge.

This is currently standard practice in many other transit districts, including Calgary. For your information, CNIB issues these ID cards to clients who provide an eye report confirming that they are legally blind. ID cards expire every five years, and an updated eye report is needed for renewal. In Canada, legal blindness is defined as 20/200 in both eyes with best corrected vision, and/or a visual field of less than 20%. In other words, in order to see an object that a person with 20/20 vision can see clearly from 200 feet away, a legally blind person must be within 20 feet of the object.

Because vision limited to this degree interferes with safe driving, many districts have extended the free use of public transit to people who qualify for CNIB ID cards. Having free access to public transit encourages mobility and reduces isolation for our clients, the majority (55 in Airdrie) of whom are seniors, and is especially important to those on fixed incomes.

Thank you for your time. If you require additional information, please feel free to contact me at your earliest convenience to further discuss this matter.

Respectfully submitted,

Karen Bannick
Regional Manager, Client Services
SOCIAL PLANNING BOARD – AGENDA REPORT

Meeting Date: April 27, 2006
Subject: Public Transit Fee Waiver for CNIB Cardholders
Boards Routed Through: Social Planning Board Date: March 23, 2006

Issue:

Social Planning Board is being provided with an update on the implications of Airdrie Transit waiving public transit fees for persons holding a valid CNIB card.

Background:

At the March 2006 meeting of the Social Planning Board, a representative from CNIB and a community resident requested that CNIB cardholders be permitted to use public transit service at no charge. The request is based on two factors:

- CNIB cardholders are able to use public transit in other Alberta cities at no charge
- Individuals who are legally blind are not able to independently use any other form of transportation

As compelling a case as this makes, it is contrary to the principles of universality and equality, which have been identified as cornerstones to our City’s transit system. When the City’s transit system was changed significantly in 2001, the following points were included in the report endorsed by Social Planning Board and Council:

- eligibility qualification process required for all special needs services
- implementation of fare increases for regular transit and decreases for special needs transit within Airdrie to create fare parity across these services
- creation of a transit subsidy program to benefit all low-income residents

Previous discussions of the Social Planning Board in reference to transit passes (August 25, 2005) have focused on maintaining equity in the discounts offered. With these factors as context, administration does not support offering a discount to one group of persons with special needs that is not available to all residents of Airdrie with special needs.

Administration will proceed with the following strategy:

- no additional discount above the Transit Rider Support Program will be offered to CNIB cardholders
- any resident with a Special Needs qualification card or equivalent, such as a CNIB card, will be permitted access to the routed, public transit system at no charge
- the change will be monitored closely over the next few months and will be considered a pilot program until the end of 2006
- at the end of 2006, if the program is successful, it will be formalized in the City's Fees and Charges Bylaw

Public Relations/Marketing Plan:

Administration will provide this information to the resident and CNIB representative that attended the March 2006 meeting. Airdrie Transit website information will be updated to reflect this change.

Recommendation:

That Social Planning Board accept this report for information.
CITY OF AIRDRIE
ACCESS Airdrie Transit Fare Policy

Effective Date: ____________________    Revision Date: __________
Approved By:   City Council
Approved On:   ____________________    Resolution #: __________

PURPOSE:
The purpose of this policy is to formalize a public transit fare policy for eligible ACCESS Airdrie cardholders when accessing Airdrie Transit conventional fixed route local transit services.

SCOPE:
This policy covers the use of conventional fixed route local transit services provided by the City of Airdrie. This policy does not include ACCESS Airdrie paratransit services, shared ride dial-a-bus, community route services or any regional public transit services. ACCESS Airdrie clients using ACCESS Airdrie, community route or regional public transit services will be required to pay a user fee associated with the level of service.

POLICY:
The City of Airdrie provides eligible ACCESS Airdrie cardholders with access to conventional fixed route local transit services with a fare exemption. In doing so, Airdrie Transit will accept an eligible ACCESS Airdrie card as proof of payment boarding conventional fixed route local transit services.

RESPONSIBILITIES:
- City Council – will review and approve any revisions or exceptions to this policy.
- Transit Operations and/or its designated representative – will carry out the policy based on established procedures.

PROCEDURES:
This policy is to be read in conjunction with the City of Airdrie Fees and Charges – Transit document.

GUIDELINES:
The following guidelines are required to be eligible for ACCESS Airdrie transit fare exemption:

- A valid ACCESS Airdrie identification card as provided by the City of Airdrie;
- Present a valid ACCESS Airdrie identification card to a transit operator upon boarding a transit vehicle or at the request of a transit peace officer;
- Use of a white cane or service animal alone does not qualify an individual for this fare exemption.

______________________________
City Clerk

______________________________
Mayor
Mayor Peter Brown and City Council  
400 Main St. SE  
Airdrie, Alta. T4B 3C3  

May 10, 2011

Dear Mayor Brown and distinguished council members:

This letter is a request from the City of Airdrie Library Board for an additional trustee.

For your reference supporting this request, please refer to quote as stated from the Libraries Act, Chapter L-11, Part 1, Municipal Libraries, Appointment 4(1): “A municipal board shall consist of not fewer than 5 and not more than 10 members appointed by council.”

Our city has experienced unprecedented growth in recent years, as reflected in our population and infrastructure and at Airdrie Public Library (APL). At the library, this growth is indicated in the circulation statistics: from 123,144 in 2006 to 355,355 in 2011, a 188 per cent increase. Program attendance in 2006 was a mere 6,530; however, in 2011 attendance has increased more than 250 per cent to 22,917. In addition, the numbers of patrons visiting APL and interlibrary loans have risen significantly.

These are just a few examples of the enormous growth of our library, with significant growth in all output areas, which has resulted in subsequent and escalating demands upon the resources of our staff and board. Regular fundraising events; a major fund development campaign for a new library facility, including raising money for the necessary facility needs assessment; ongoing work in terms of advocacy, fund development and policy development – all this has provided even more challenges to our board members in terms of responsibilities and time commitments.

As such, an additional trustee will help alleviate the strain of our extraordinary growth.

Should you have any questions or concerns please feel free to contact me at the number below. Thank you for your consideration.

Sincerely yours,

Judy Duford  
Chairperson, The City of Airdrie Library Board  
jlduford@shaw.ca | (403) 948.1371
May 15, 2012

To The City of Airdrie:

The Airdrie Edge Gymnastics Club would like to request support from the City of Airdrie (as title holder on the building) in a grant application with the Government of Alberta.

The Airdrie Edge has equipment already owned that was designed to be put into our existing space. The pillar structure that supports the roof of the facility makes installing this equipment very close to these pillars less safe than we would like. We have been exploring ways to set up these new stations in a way that is safe, professional, and complimentary to the existing structure without compromising it in any way.

The answer is two, 33'x17.5', walls that will create flat, solid, surfaces over the pillar structure. We would then be able to affix safety mats to these walls and use the space as it was originally designed.

The cost of this structure will total just over $10,000.00 and, as this is significant amount of money for us, we would like to apply for a Community Initiatives Program Grant (CIP Grant) with the Government of Alberta to help offset the cost by as much as 50%.

Part of the grant application process must include a letter of support from the titleholder of the facility. It is our respectful request that the city provide such a letter in support of our grant application. I have attached a draft should one prove helpful.

Thank you for your consideration,

Jamie Atkin
Club Manager & Head Coach T&T
Airdrie Edge Gymnastics
jamie.atkin@airdriereedge.com

AIRDRIE EDGE GYMNASTICS TRAMPOLINE & TUMBLING

800 East Lake Blvd., Airdrie, Alberta Canada T4A 2K9
Phone: (403) 946.7769  Fax: (403) 912-5146
www.airdriereedge.com