

**CITY OF AIRDRIE
ARENA BOOKING and ICE ALLOCATION POLICY**

Effective Date: September 17, 2007

Revision Date: July 15, 2013

Approved By: City Council

Approved On: September 17, 2007

Resolution #: 2013-C-245

PURPOSE:

To fairly and effectively balance the needs of the community and the organized groups requests to access ice facilities. Through the established booking priorities and a Council mandate ice time must be allocated for general public access through scheduled public skating times.

SCOPE:

Scheduling the use and access to City of Airdrie ice arenas will be done according to the following priorities, defined age and organization categories.

POLICY:

Scheduling of ice use at all City of Airdrie Arenas will be done in accordance to the following priorities:

- 1) Council directed services and events - Public skating
- 2) Local not for profit youth programs,
- 3) Local not for profit adult programs,
- 4) Local youth non-league play or programs,
- 5) Local adult league play or programs
- 6) Local commercial enterprises or businesses.
- 7) Non-local organizations or businesses

In conjunction with the stated booking priorities, allocation of ice times will occur within the following considerations:

1. It is the understanding that the three main ice user groups (Airdrie Minor Hockey Association, Airdrie Skate Club and Airdrie Ringette Association) work together to negotiate changes to their allocated ice times to accommodate their respective requests for tournaments, special events or other needs outside of regular scheduled programs.

2. It is the understanding that prime time ice allocations will be distributed to the three main user groups based on participant registration numbers within these individual Associations. Largest Associations will receive greater allocation of prime time ice.

DEFINITIONS:

1) Age Categories

- a. Youth – Up to and inclusive of 17 years of age, or any group demonstrating that the majority of participants are under 18 years of age
- b. Adult – 18 years of age and older, the majority of participants are over 18 years of age

2. Prime Time / Non-Prime Time

- ‘Prime Time’ ice is defined as:
 - Monday to Friday, 4:30 p.m. to 12:00 midnight
 - Saturday and Sunday, 6:00 a.m. to closing
- “Non-Prime Time’ ice is defined as:
 - Monday to Friday 6:00a.m. to 4:30p.m.

3. Local

- Any group of which 75% of the participants reside in the City of Airdrie.

4. Non-local

- Any person or group from outside of the City of Airdrie.

5. Not for Profit

- An organization that is affiliated and sanctioned by a provincial or national not for profit sport body that governs Ice sports, or is a society/association registered and in good standing with Alberta Corporate Registries. The organization’s objects and bylaws should demonstrate that the organization exists to provide programs and services that develop skills and provide recreation opportunities for arena related ice sports.

6. For-Profit

- An organization that offers programs or services to local groups and is defined as: a group organized for the sole purpose of generating profit.

“P. Brown”
Mayor

“M. Soukoreff”
Acting City Clerk