

CITY OF AIRDRIE
Snow and Ice Control Guidelines

Effective Date: March 17, 2015

Approved On: _____

Approved By: Roads Team Leader

Revision Date: March 16, 2015

PURPOSE:

The Snow and Ice Control Guidelines are to be used in conjunction with the Snow and Ice Control Policy No. P-01/2015. The Procedures set out the manner in which the Snow and Ice Control Policy will be implemented. The Guidelines may be amended by the Roads Team Leader as required.

PROCEDURES:

Public Relations

1. Public Works Administration can be contacted at (403) 948-8415, Monday to Friday, 0830 to 1630, and shall handle all concerns and inquiries relating to snow and ice control. At all other times, emergency concerns and inquiries shall be directed to the After Hours Line at (403) 948-8800. Maintenance activities or information may also be advertised in the "City Connection" page of the local newspapers and may be included in the Public Works pages on the City website (www.airdrie.ca).

Hours of Operation and Staff Deployment

2. The City will be prepared to conduct snow and ice control operations during the period of October to April.
3. Hours of operation are seven (7) days a week where two shifts operate twelve (12) hours per day ensuring twenty-four (24) hour coverage. Shifts are utilized from October to April to ensure adequate resources are available twenty-four/seven (24/7). Variations to start date may fluctuate according to weather conditions.

Snow Maintenance Reserve

4. Through the annual budget process, the Snow Maintenance Reserve will be built up to levels that can support the Extreme Weather Response Plan. Planning for the Snow Maintenance Reserve will also include the means to replenish draws. Adjustments to Council approved Capital and Operating budgets are reported to Council quarterly.

Snow Plowing – Windrows

5. Snow plowing may result in windrows. If a motor grader with a snow gate attachment is used, attempts will be made to keep driveways clear; but any spillage shall be the responsibility of the property owner or affected individual, company or corporation. The clearing of windrows where they cross lane entrances shall be the responsibility of the City and will be cleared as soon as practical.

Ice Control

6. Ice control will not normally be undertaken mid-block.
7. Snow plowing will precede ice control operations.

Roads Team Leader