



SUBDIVISION AND DEVELOPMENT APPEAL BOARD

NOTICE OF APPEAL

Subdivision Appeal Fee \$250

Development Appeal Fee \$150

Mailed To:

**City Clerk
Subdivision and Development Appeal Board
400 Main Street SE
Airdrie, Alberta T4B 3C3**

Delivered To:

**City Clerk
Subdivision and Development Appeal Board
400 Main Street SE
Airdrie, Alberta T4B 3C3**

I/We _____ of _____

(Please Print)

(mailing address, including postal code)

Telephone: _____ Email Address: _____

Hereby give Notice of Appeal in respect of the Airdrie Municipal Planning Commission/Development Authority regarding the proposed development of a(n) _____

Legal Description: Lot _____ Block _____ Registered Plan No. _____

Municipal Address: _____

The grounds for this appeal are as follows:

(Please use separate sheet if necessary)

Date: _____

Signature of Appellant

Name of Appellant (Printed)

Please note that a Subdivision and Development Appeal Board hearing is considered a hearing de novo (to hear anew) and as such, the Board has the ability to confirm, revoke or vary the order, decision or development permit or any condition attached to any of them or make or substitute an order, decision or permit of its own per Section 687(3)(c) of the *Municipal Government Act*, Revised Statutes of Alberta, Chapter M-26. This means that when development permit variances are applied for, the Board may deny the development permit in its entirety. In these circumstances, there may be legislated waiting periods before a development permit can be re-applied for.

The information on this form is collected under the authority of Section 33(c) of the *Freedom of Information and Protection of Privacy Act* and the *Municipal Government Act* and is used solely for administering the Subdivision and Development Appeal Board appeal process and becomes a public document. Questions concerning the collection of this information can be directed to the FOIP Coordinator at (403) 948-8816 or 400 Main Street SE, Airdrie, Alberta, T4B 3C3.

Appeal Submission Information

For each Notice of Appeal form submitted, a non-refundable \$150.00 (Development Appeal) or \$250 (Subdivision Appeal) filing fee is required. Please note the Notice of Appeal form and the accompanying fee must be received by the Subdivision and Appeal Board (SDAB) no later than the final date for appeal as specified in the *Municipal Government Act*. Submission of the Notice of Appeal and the fee can be made in the following manner:

Deliver to: City Clerk
Subdivision and Development Appeal Board
400 Main Street SE
Airdrie, AB T4B 3C3

Fax: Fax the completed appeal form to 403-948-6567, and then contact 403-948-8816 for telephone payment of the fee via Visa or Mastercard (hours of operation limited to 8:30 a.m. to 4:30 p.m., Monday to Friday)

Mail to: City Clerk
Subdivision and Development Appeal Board
400 Main Street SE
Airdrie, AB T4B 3C3

Cheques are made payable to "City of Airdrie"

(You are cautioned that if you mail the appeal form, it must be received on or before the final date for appeal; therefore, it is recommended that you use one of the alternate submission options).

FOR FURTHER INFORMATION:

Staff at the Subdivision and Development Appeal Board office are available to answer any questions you may have about appeal deadlines, fee payment options and information regarding the appeal process.

Telephone: 403-948-8816 General Inquiries

Fax: 403-948-6567

Office Hours: 8:30 a.m. to 4:30 p.m., Monday to Friday