

PDF Security Permissions

In order for a PDF that allows the City of Airdrie to conduct a plan review with mark ups, the document may not have security settings over and above those listed in the description below.

If the security settings identified do not provide you with the security you desire, then another form of securing a PDF document is to “Flatten” prior to submitting the document. This ensures your content cannot be edited or changed but allows our department to apply our relevant markups over top of your drawings for the plan review process. This is like layers. The original document would be one locked secure layer so editing cannot occur to the content within and then our markups act as a layer over top.

It is critical for our department to be able to add markups to submitted drawings. Once we have completed our plan reviews our permitting software “flattens” the document to ensure that all content cannot be changed or deleted in the future.

