

Film Start Date

Film Finish Date

Film Production Information Sheet

CC 002 (2015-07)

This information sheet provides basic information about the production and the production company; a brief outline of all planned activities; the initial shooting schedule; and approximate number of cast and crew members. Before completing this form, complete the Acceptance of Terms and Conditions form, which can be attached to this submission or faxed separately to 403.948.6567.

► Applicant Information

Production title

Applicant/production company

Locations Manager

Producer

Mailing address

Contact phone #

Email address

Type of production

- Documentary
 Feature film
 Lifestyle
 Corporate/promotional video
 Short film
 Still photography
 Music video
 Other
 Television series
 Commercial

► Filming Information

Location #1

Indicate requested location, date, start and end times

Briefly describe the scene being filmed

Services requested Check all that apply

- Film in/on a City-owned and/or operated property or facility** (e.g.: film at pools, arenas, parks, streets, alleys, City Hall, police station, bus shelter, etc.) Describe:
 Utilize a City property or facility for film purposes (e.g.: park film trucks on the street, rent City-owned real estate to build set decors, use washrooms in nearby City of Airdrie building etc.) Describe:
 Request a service from the City to execute their filming (e.g.: block a street, detour traffic, reserve street parking, delay park maintenance, coordinate snow removal, police security services, etc.) Describe:

Require parking?

- Yes No

If Yes, # of vehicles

Description of vehicles

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Location #2

Indicate requested location, date, start and end times

Briefly describe the scene being filmed

Services requested Check all that apply

- Film in/on a City-owned and/or operated property or facility** (e.g.: film at pools, arenas, parks, streets, alleys, City Hall, police station, bus shelter, etc.) **Describe:**
- Utilize a City property or facility for film purposes** (e.g.: park film trucks on the street, rent City-owned real estate to build set decors, use washrooms in nearby City of Airdrie building etc.) **Describe:**
- Request a service from the City to execute their filming** (e.g.: block a street, detour traffic, reserve street parking, delay park maintenance, coordinate snow removal, police security services, etc.) **Describe:**

Require parking?

- Yes No

If Yes, # of vehicles

Description of vehicles

Location #3

Indicate requested location, date, start and end times

Briefly describe the scene being filmed

Services requested Check all that apply

- Film in/on a City-owned and/or operated property or facility** (e.g.: film at pools, arenas, parks, streets, alleys, City Hall, police station, bus shelter, etc.) **Describe:**
- Utilize a City property or facility for film purposes** (e.g.: park film trucks on the street, rent City-owned real estate to build set decors, use washrooms in nearby City of Airdrie building etc.) **Describe:**
- Request a service from the City to execute their filming** (e.g.: block a street, detour traffic, reserve street parking, delay park maintenance, coordinate snow removal, police security services, etc.) **Describe:**

Require parking?

- Yes No

If Yes, # of vehicles

Description of vehicles

► Attachments

- Certificate of insurance Script/storyboard Shooting schedule

Signature of Applicant

Date