

# Genesis Place

## Kids Connection Payment Plan Application

Mon and Wed AM Class \_\_\_\_\_

Participant Name:	Mailing Address:
Parent Name:	

Home Phone:	Work Phone:	E-mail Address:
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<b>4 - 5yrs</b>	
<b>Monday/Wednesday AM</b>	
ANNUAL AMOUNT	<b>\$2,400.00</b>
Affordability Grant (\$75.00 x 10 months)	(\$750.00)
Participant Amount	<b>\$1,650.00</b>
10 MONTHLY PAYMENTS	\$165.00

**Discounts and Subsidies**  
Please check all that apply.

1. Affordability Grant (\$75.00/Month)

2. Alberta Preschool Subsidy (\$125.00/Month)

3. Genesis Place Pass Holder (10% Discount)

**Monthly Payment Plan Information:**

1. Visa: Card Number: \_\_\_\_\_  
Exp date: \_\_\_\_\_ CVD: \_\_\_\_\_  
Name of Card holder: \_\_\_\_\_

2. Master Card: Card Number: \_\_\_\_\_  
Exp date: \_\_\_\_\_ CVD: \_\_\_\_\_  
Name of Card holder: \_\_\_\_\_

3. Direct Debit:  
Void Cheque attached: \_\_\_\_\_

4. Existing Financial Information on File: \_\_\_\_\_

### Terms and Conditions for Kids Connection Payment Plan

I/We \_\_\_\_\_ [insert full name(s) of parent(s) or guardian(s)] understand and agree to the following terms and conditions in relation to the registration of my/our child \_\_\_\_\_ [insert child's full name] in the City of Airdrie's Kids Connection (the "Preschool") at Genesis Place, located at 800 East Lake BV NE, Airdrie, AB, and for my/our payment of the Preschool fees on a payment plan:

- The City of Airdrie (the "City") may, at Airdrie City Council's discretion, allow Genesis Place to adjust the monthly rate for the Preschool. Genesis Place will give a child's parent or guardian at least sixty (60) days' notice of a monthly rate change before a change comes into effect. If the child's parents or guardians do not reside at the same address, the City will notify each parent and guardian, for whom the City has contact information, of this monthly rate change with the same notice period.

2. To cancel a child's Preschool registration, a child's parent or guardian must submit a cancellation request to Genesis Place, giving at least thirty (30) days' notice of the cancellation. The child's Preschool registration will be cancelled prior to the next scheduled payment date.
3. The results of a failure by a parent or guardian to make a Preschool payment, including other fees charged for Non-Sufficient Funds (NSF) and for Non-Payments, are:
  - a. For credit card payments, if the initial payment attempt is declined, a second attempt will be made four (4) days later. If the second payment attempt is declined, an automatic forty dollar (\$40.00) Non-Payment fee will be applied to the registration payment. Genesis Place will send an email to let the parent or guardian know the payment was declined and the Non-Payment fee was applied. If the payment arrears, including the Non-Payment fee, are not paid by the next payment date, the child's Preschool registration will be terminated.
  - b. For Direct Debit payments, if the initial payment attempt is declined, a forty dollar (\$40.00) NSF fee will be applied to the registration payment. Genesis Place will send an email to let the parent or guardian know the payment was declined and the NSF fee was applied. If the payment arrears, including the NSF fee, are not paid by the next payment date, the child's Preschool registration will be terminated.
4. In the event the child's parent(s) or guardian(s) changes their bank account or credit card information (including credit card expiry date) the parent(s) or guardian(s) will notify Genesis Place of any such changes, in writing, and will provide Genesis Place with current replacement postdated cheques, new bank account information or new credit card information.
5. The City reserves the right to close areas of Genesis Place in order to upgrade or maintain the facilities or the equipment to better serve the needs of all its users. No refunds of Preschool fees will be issued due to such closures.
6. All subsidy amounts will be applied to future payments as they are received by Genesis Place. The first two months after enrollment will be paid for in full by the participant, and future monthly payments will be reduced by any subsidy amounts received and the remaining balance paid by the participant. Once a child completes or withdraws from the program, a cheque/account credit will be issued for any subsidy amounts owing. Subsidy amounts are subject to attendance records at the end of every month, non-attendance can result in a subsidy payment reduction. All subsidy disputes are to be directed to the Province of Alberta, Child Care Subsidy claims board. Full payments are the responsibility of the participant if subsidy is not received by Genesis Place.

I/We, the undersigned:

- Certify that the information on this form is true and correct
- Consent to the exchange of personal information for the purpose of a direct debit or credit card payment between my/our bank and the creditor, the City of Airdrie, if applicable to my/our payment;
- Understand that the use, disclosure and storage of this form remains the responsibility of the creditor, the City of Airdrie.

\_\_\_\_\_  
(Parent/Guardian Signature)

\_\_\_\_\_  
(Signature of Parent or Co-signer if the child's Parent is a minor)

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
(Parent/Guardian Signature)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

**Collection of information in relation to the Kids Connection and Payment Plan:**

The information collected on this form is collected by the City under the authority of Section 33(c) of the *Freedom of Information and Protection of Privacy Act* (the "Act") and will be used solely for the purposes of registering for and accessing the services of Kids Connection. It will be treated in accordance with the privacy protection provisions of Part 2 of the Act. Questions about the collection of this information can be directed to the Active Start Programmer, 400 Main Street SE, Airdrie, AB, T4B 3C3 at 403-948-8800.