

CITY OF AIRDRIE LIBRARY BOARD

April 26, 2021

Minutes of a Regular Meeting of the City of Airdrie Library Board, held online through the use of Zoom meeting software, with the following:

PRESENT:

Members

(Chair) D. Nelles
Councillor T. Petrow
C. Buchanan
L. Cygman
N. Roberts
R. Summers

Staff

Director: P. Medland
Recording Secretary: K. Rushford

Absent with Regrets

G. Anderson
Councillor D. Belyk
J. Morrissey

Agenda Item 1

CALL TO ORDER

The Chair called the meeting to order at 7:33 p.m.

Agenda Item 2

WELCOME GUESTS

The Chair welcomed Monica Labatt, City of Airdrie Finance Department, and Angelo Loo and Kaitlyn Wrishko, PricewaterhouseCoopers (PwC).

Agenda Item 3

ADDITIONS TO AGENDA

Addition: Item 9.0 - In Camera

2021-L-016

MOTION: C. Buchanan/T. Petrow

CARRIED

That the agenda be adopted as amended.

Agenda Item 4

APPROVAL OF MINUTES – March 30, 2021

2021-L-017

MOTION: N. Roberts/R. Summers

CARRIED

That the minutes of the March 30, 2021 Board meeting be approved as presented.

Agenda Item 5

PUBLIC QUESTION AND ANSWER PERIOD

There were no questions from the public.

Agenda Item 6

Report to Board on 2020 Audited Financial Statements

M. Labatt presented the Report to the Board on the 2020 Audited Financial Statements.

Angela Loo, PwC Engagement Partner, and Kaitlyn Wrishko, PwC Engagement Manager, presented the PwC Audit Findings Report APL 2020.

It was asked whether it is best practice to hold this amount in reserve. A. Loo advised that with the Library's plan to build the new facility soon, it is reasonable to have this much in reserve. A. Loo noted that the Library has internally restricted these funds.

2021-L-018

MOTION: T. Petrow/L. Cygman

CARRIED

That the Library Board approve the 2020 Audited Financial Statements as presented and accept the PwC Audit Findings Report APL 2020 for information.

Agenda Item 7

REPORTS

Agenda Item 7.1

Financial Statements – March 2021

The Director presented the Financial Statements for March 2021.

Agenda Item 7.2

Personnel Report

The Chair advised that the annual 360 Review for the Director is complete.

Agenda Item 7.3

Marigold Report

There was nothing to report at this time.

Agenda Item 7.4

Director's Report

The Director presented the Director's Report for March 2021.

Agenda Item 7.4.1

Update to Monthly Report

The Director provided a verbal update to the written report.

A question arose concerning the Family Matters presentation. The Director confirmed that Family Matters does service Airdrie participants and that Community Links is not in a position to partner with the Library at this time. A question was asked about the summer student if the Library is closed in July or August. The Director advised that summer programs will be done virtually. PLSB has prohibited outdoor programming if the Province is still in Stage 1.

It was asked whether Airdrie would receive additional Provincial operating grants from PLSB if we withdrew from Marigold. The Director provided clarification and noted that while Marigold's grant is less than the levies which the Library Board and the City of Airdrie pay, Marigold provides many services in addition to the funding.

Agenda Item 7.4.2

Customer Service Statistics, March 2021

The Director presented the March 2021 Customer Service Statistics.

Agenda Item 8

CIRCULATION

Agenda Item 8.1

Correspondence

The Director distributed correspondence received since the last Board meeting for information.

Agenda Item 8.2

Marigold Newsletter – April 2021

The Director distributed the Marigold Newsletter for April 2021.

Agenda Item 8.3

Library Link Articles – March 2021

The Director distributed the Library Link submissions for March 2021.

Agenda Item 9

IN CAMERA

2021-L-019

MOTION: L. Cygman/T. Petrow

CARRIED

That the Library Board enter In Camera at 8:43 p.m.

2021-L-020

MOTION: C. Buchanan/R. Summers

CARRIED

That the Library Board exit In Camera at 9:18 p.m.

Agenda Item 10

SUMMARY OF ACTION ITEMS FOR NEXT MEETING

None

NEXT REGULAR MEETING OF THE BOARD

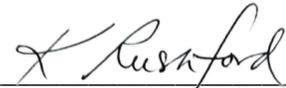
The next Regular Meeting of the Board is scheduled for Tuesday, May 25, 2021 at 6:30 p.m. by Zoom.

ADJOURNMENT

The Chair declared the meeting adjourned at 9:18 p.m.



Chairman



Recording Secretary